



CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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March 10, 2023

WORKSHOP MEMO 23-02

TO: Low Income Housing Tax Credit Property Owners and Managers

FROM: The California Tax Credit Allocation Committee (CTCAC) – Compliance Section

RE: Virtual Advanced Compliance Workshops for 2023

Dear Housing Credit Participant:

The purpose of this memo is to notify you of the upcoming Advanced Compliance Workshop Series for the California Tax Credit Allocation Committee's (CTCAC) Compliance Monitoring program. In 2023, CTCAC will host both in-person Advanced Compliance Workshops and Virtual Advanced Compliance Workshops.

The CTCAC Advanced Compliance Workshop will focus on major Compliance Changes that go into effect in 2023. As such it is geared to people who have a solid general grasp of Section 42 as it relates to Compliance Monitoring such as:

- Owners / Investors
- Directors of Compliance
- Regional Property Managers
- Asset Managers

Each Advanced Compliance Workshop will have a morning and an afternoon session and will be limited to 125 people per Workshop. Attendance at each session and participation in the polls/quizzes for each session are required in order to obtain a Certificate of Completion. Attending only partial sessions, or not participating in quiz questions, will be treated as non-attendance and the attendee will not receive a Certificate of Completion. ***Please note - The same material will be presented at each Advanced Compliance Workshop. CTCAC cannot refund due to user error in signing up for the same class multiple times.***

The Virtual Basic Compliance Workshop Series is noticed under a separate Workshop Memo at: <https://www.treasurer.ca.gov/ctcac/compliance/workshops/Virtual-Basic-Compliance-Workshop.pdf>

There are separate registration processes for the Virtual Basic and the Virtual Advanced Compliance Workshops.

The schedule for the Advanced Compliance Workshops is:

Virtual Advanced Compliance Workshop #1

Cost: \$50

- April 18, 2023 – 9 am to 12 pm
- April 18, 2023 – 1:30 pm to 3:30 pm

Anaheim Advanced Compliance Workshop

Cost: \$95

- Location: Anaheim Marriott Suites
- April 26, 2023 – 8:30 am to 3:30 pm
 - o Lunch is on your own.

Los Angeles/Burbank Advanced Compliance Workshop

Cost: \$95

- Location: LA Marriott Burbank Airport Hotel
- April 27, 2023 – 8:30 am to 3:30 pm
 - o Parking is \$18 plus tax
 - o Lunch is on your own.

Virtual Advanced Compliance Workshop #2

Cost: \$50

- May 9, 2023 – 9 am to 12 pm
- May 9, 2023 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #3

Cost \$50

- May 10, 2023 – 9 am to 12 pm
- May 10, 2023 – 1:30 pm to 3:30 pm

Sacramento Advanced Compliance Workshop

Cost: \$95

- Location: Sacramento Airport Four Points Sheraton
- May 11, 2023 – 8:30 am to 3:30 pm
 - o Lunch is on your own.

Virtual Advanced Compliance Workshop #4

Cost: \$50

- May 16, 2023 – 9 am to 12 pm
- May 16, 2023 – 1:30 pm to 3:30 pm

March 10, 2023

All Virtual Compliance workshops will be **\$50 per attendee**. All in-person Compliance Workshops will be **\$95 per attendee**. Registration will open as of the date of this Memo. Please click link at bottom of the Memo to go to the Registration website. Each Advanced Workshop has a maximum limit of 125 attendees. Please be respectful of others who may also be trying to attend the Workshops. Registration will not be considered complete and space will not be guaranteed until payment is made. Confirmations will be emailed out immediately after payment. When registering, please provide a current business email for each attendee in order to receive the workshop materials. The registration process is completed through a third party vendor. The vendor accepts credit cards and e-checks. Please note – e-checks will require an additional verification step before payment is processed and confirmation is completed. No paper checks will be accepted. *CTCAC is not responsible for user error when completing payment. Please read and follow the vendor's website carefully.*

Substitutions will not be accepted or allowed within 1 week of the workshop date.

Attendees who substitute after the cut-off date without prior CTCAC approval will not receive Certificates of Completion.

Full refunds will be made to registered participants only if CTCAC cancels the Advanced Workshop. Refunds will not be given for cancellation requests due to selecting the wrong workshop or not attending the day of. **Chargebacks made without contacting CTCAC for dispute prior to requesting the chargeback will result in attendee(s) removal and a ban from all future CTCAC workshops.**

For any questions please contact Pheng Moua at (916) 654-6340 or by email at pheng.moua@treasurer.ca.gov.

[Register Now](#)