

**CALIFORNIA ALTERNATIVE ENERGY AND
ADVANCED TRANSPORTATION FINANCING AUTHORITY**

Consideration of Interagency Agreement with State Treasurer’s Office for Executive and Support Services in an Amount Not to Exceed \$490,367

Tuesday, October 20, 2015

Prepared by: *Jennifer Gill*

REQUEST

Staff requests approval of the Fiscal Year 2015/2016 Interagency Agreement with the State Treasurer’s Office (“STO”) to provide executive and administrative support to the Authority in the amount of \$490,367 during the term July 1, 2015 through June 30, 2016.

SUMMARY

Background. Through annual Interagency Agreements, the STO provides legislative, budgeting, personnel, accounting, information systems, and other administrative support services for the Boards, Commissions, and Authorities (“BCAs”) chaired by the State Treasurer. The overall cost is allocated among the BCAs based on each agency’s personnel-years. For the current fiscal year, the increased overall support cost is mainly attributable to the expansion and modernization of the STO information technology division in order to accomplish its mission of delivering more efficient and effective technology support and procurement services to all STO divisions and BCAs.

Previously, CAEATFA’s cost allocations for fiscal years 2013/2014 and 2014/2015 increased as staff were added to support the California Hub for Energy Efficiency Financing (“CHEEF”) programs. Prior Executive and Support Services Interagency Agreement costs for the fiscal years 2010/2011 through 2014/2015, as well as the current amount contemplated for the 2015/2016 agreement, are listed below.

Contract Term (Fiscal Year)	CAEATFA Interagency Agreement Cost
07/01/2010 – 06/30/2011	\$108,763
07/01/2011 – 06/30/2012	\$115,918
07/01/2012 – 06/30/2013	\$119,820
07/01/2013 – 06/30/2014	\$192,141
07/01/2014 – 06/30/2015	\$262,804
07/01/2015 – 06/30/2016	\$490,367

The Executive Director has authority under a resolution passed by the Board to approve contracts in amounts up to \$300,000. As the proposed Executive and Support Services Interagency

Agenda Item – 4.D

Agreement for the current fiscal year exceeds this amount; the Board's approval is required, and staff is requesting Board approval of the new agreement.

Recommendation. Staff recommends approval of the attached Resolution to authorize the Executive Director to execute an Interagency Agreement with the State Treasurer's Office for Executive and Support Services for Fiscal Year 2015/2016.

RESOLUTION OF THE CALIFORNIA ALTERNATIVE ENERGY AND ADVANCED TRANSPORTATION FINANCING AUTHORITY AUTHORIZING THE EXECUTION OF AN INTERAGENCY AGREEMENT WITH THE STATE TREASURER’S OFFICE FOR EXECUTIVE AND SUPPORT SERVICES

October 20, 2015

WHEREAS, the California Alternative Energy And Advanced Transportation Financing Authority (the “Authority”), a public instrumentality of the State of California, is authorized and empowered by the provisions of the California Alternative Energy And Advanced Transportation Financing Authority Act (Division 16 (commencing with Section 26000) of the California Public Resources Code) (the “Act”); and

WHEREAS, the Authority wishes to enter into an Interagency Agreement with the State Treasurer’s Office for the provision of executive and support services including, but not limited to, accounting, budgeting, personnel administration, legislative, legal, information technology, information security office and business services.

WHEREAS, the State Treasurer’s Office has the ability and expertise to provide executive and support services for the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Authority, as follows:

Section 1. The Authority hereby authorizes the execution of an Interagency Agreement with the State Treasurer’s Office for the provision of Executive and Support Services, in an amount not to exceed \$490,367.

Section 2. The term of the contract shall begin on July 1, 2015 and shall continue through June 30, 2016.

Section 3. The Executive Director shall execute and submit the Interagency Agreement to the Department of General Services for approval.

Section 4. This resolution shall take effect immediately upon its approval.