

**CALIFORNIA ALTERNATIVE ENERGY AND  
ADVANCED TRANSPORTATION FINANCING AUTHORITY**

*Consideration of Interagency Agreement with State Treasurer’s Office for  
Executive and Support Services in an Amount Not to Exceed \$477,542.00*

**Tuesday, November 14, 2017**

Prepared by: *Jennifer Gill, Program Manager II*

**REQUEST**

Staff requests approval of the Fiscal Year (FY) 2017/18 Interagency Agreement (“IA”) with the State Treasurer’s Office (“STO”) to provide executive and administrative support to the Authority in the amount of \$477,542.00 during the term July 1, 2017 through June 30, 2018.

**SUMMARY**

**Background.** Through annual IAs, the STO provides legislative, budgeting, personnel, accounting, information systems, and other administrative support services for the Boards, Commissions, and Authorities (“BCAs”) chaired by the State Treasurer. The total cost is allocated among the BCAs based on each agency’s personnel-years. Since FY 2015/16, the increased overall support cost is primarily attributable to the expansion and modernization of the STO information technology division, to facilitate its mission of delivering more efficient and effective technology support and procurement services to all STO divisions and BCAs. The IA for FY 2015/16 included a greater cost due to the information technology division’s initial purchase of new equipment; these initial upgrade purchases were completed and subsequent executive and administrative support IA costs have not increased as substantially. Expansion of the California Hub for Energy Efficiency Financing (“CHEEF”) programs and establishment of additional positions in FY 2017/18 is also reflected in a slightly increased cost allocation. Prior contract amounts for the FY 2010/11 through FY 2016/17, as well as the current contemplated agreement amount, are listed below.

<b>Contract Term (Fiscal Year)</b>	<b>Contract Amount</b>
07/01/2010 – 06/30/2011	\$108,763
07/01/2011 – 06/30/2012	\$115,918
07/01/2012 – 06/30/2013	\$119,820
07/01/2013 – 06/30/2014	\$192,141
07/01/2014 – 06/30/2015	\$262,804
07/01/2015 – 06/30/2016	\$490,367
07/01/2016 – 06/30/2017	\$473,469
<b>07/01/2017 – 06/30/2018</b>	<b>\$477,542</b>

The Executive Director has authority under a resolution passed by the Board to approve contracts in amounts up to \$300,000.00. As the proposed Executive and Support Services IA for the current fiscal year exceeds this amount; the Board’s approval is required, and staff is requesting Board approval of the new agreement.

**Recommendation.** Staff recommends approval of the attached Resolution to authorize the Executive Director to execute an IA with the STO for Executive and Support Services for Fiscal Year 2017/18.

**RESOLUTION OF THE CALIFORNIA ALTERNATIVE ENERGY AND ADVANCED TRANSPORTATION FINANCING AUTHORITY AUTHORIZING THE EXECUTION OF AN INTERAGENCY AGREEMENT WITH THE STATE TREASURER’S OFFICE FOR EXECUTIVE AND SUPPORT SERVICES**

November 14, 2017

**WHEREAS**, the California Alternative Energy And Advanced Transportation Financing Authority (the “Authority”), a public instrumentality of the State of California, is authorized and empowered by the provisions of the California Alternative Energy And Advanced Transportation Financing Authority Act (Division 16 (commencing with Section 26000) of the California Public Resources Code) (the “Act”); and

**WHEREAS**, the Authority wishes to enter into an Interagency Agreement with the State Treasurer’s Office for the provision of executive and support services including, but not limited to, accounting, budgeting, legal services, information technology services, information security office, personnel, and business services; and

**WHEREAS**, the State Treasurer’s Office has the ability and expertise to provide executive and support services for the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority, as follows:

**Section 1.** The Authority hereby authorizes the execution of an Interagency Agreement with the State Treasurer’s Office for the provision of Executive and Support Services, in an amount not to exceed \$477,542.00.

**Section 2.** The term of the contract shall begin on July 1, 2017 and shall continue through June 30, 2018.

**Section 3.** The Executive Director shall execute and submit the Interagency Agreement to the Department of General Services for approval.

**Section 4.** This resolution shall take effect immediately upon its approval.