

**California Health Facilities Financing Authority**  
**Community Clinic Grant Program of 2005 (CCGP)**  
**Documentation Deadline Extension Request**

**Staff Summary**  
**Resolution No. 2008-33**  
**September 25, 2008**

**PURPOSE OF REQUEST:**

Lifelong Medical Care-East Oakland (“LMC”) is an awardee of the CCGP, as more particularly described below, and had an obligation to submit grant documentation to the Authority as a condition for the funding of its grant by August 18, 2008. LMC requests an extension of time of its documentation deadline to December 31, 2008 given the occurrence of unanticipated delays in construction.

**BACKGROUND:**

On May 25, 2006, the Authority approved Resolution No. 2006-06, which awarded a total of \$40.1 million in grants to 146 grantees under the CCGP (Grantees). The funds were to be used for capital improvement projects such as construction, remodeling, facility acquisitions, equipment purchases and information technology expenditures. LMC is an approved grantee and was officially approved on August 17, 2007 for the sum of \$247,955 to assist with expanding its facility to accommodate a growing need for medical record storage and to expand its behavioral health services division.

Grantees are required to submit certain documentation within 12 months of the date of the final allocation per section 7093 (b) of the regulations. The Final Allocation is defined in Section 7075 (n) as “the amount of funds awarded to an applicant by the Authority.” Since the Authority notified LMC of its award via an award letter addressed to LMC on August 17, 2007, a documentation deadline date of August 18, 2008 was then established.

Pursuant to Section 7093 (b) of the regulations, in part “Grantees who do not meet the documentation deadline will forfeit their grant, except in cases where the recipient demonstrates, to the satisfaction of the Authority, extraordinary circumstances that prevent the recipient from meeting this requirement.”

**ISSUE:**

The issue before the board is whether LMC has sufficiently demonstrated extraordinary circumstances meriting the extension of the documentation deadline. Staff has reviewed the justification provided by LMC and concluded that LMC has indeed met this burden. According to LMC, their construction timeline had to be extended to incorporate additional plans associated with the expansion of their behavioral health services and medical records storage divisions. These added expansion plans could not have been anticipated until construction actually began and LMC could appreciate the dimensions of space to be added by the construction.

**STAFF RECOMMENDATION:** Staff recommends the Authority approve the documentation deadline extension request submitted by Lifelong Medical Center-East Oakland from August 18, 2008 to December 31, 2008.