

**CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE**

915 CAPITOL MALL, ROOM 485  
SACRAMENTO, CA 95814  
TELEPHONE: (916) 654-6340  
FAX: (916) 654-6033



William J. Pavão  
*Executive Director*

**MEMBERS:**  
Bill Lockyer, Chair  
*State Treasurer*

Michael C. Genest, Director  
*Department of Finance*

John Chiang  
*State Controller*

DATE: September 18, 2009

TO: American Recovery and Reinvestment Act of 2009 (ARRA)  
Tax Credit Assistance Program and Section 1602 Recipients

FROM: William J. Pavão, Executive Director

RE: Additional Mandatory ARRA Workshop

The California Tax Credit Allocation Committee (TCAC) will be conducting two additional ARRA loan workshops giving you the option of four dates. All applicants that have received a preliminary reservation of ARRA funds are **required** to attend one of the four workshops scheduled. The workshops will provide an overview of the loan process, disbursement procedures, reporting requirements, and federal requirements including environmental review, Davis-Bacon prevailing wages, and Section 504 compliance.

**Information for the two additional Workshops:**

**SACRAMENTO**

Tuesday, September 29, 2009  
1:00 p.m. – 5:00 p.m.  
Holiday Inn Capitol Plaza  
300 J Street  
Sacramento, CA 95814

**LOS ANGELES**

Thursday, October 1, 2009  
8:30 a.m. – 1:00 p.m.  
Millennium Biltmore  
506 South Grand Avenue  
Los Angeles, CA 90071

Please submit the attached registration material to reserve your space. If you have any questions about registration for any of the four workshops, please contact Nicole Valenzuela at (916) 654-6340.



**The California Tax Credit Allocation Committee (TCAC) will be conducting two ARRA loan workshops at the locations listed on this brochure. All applicants that have received a preliminary reservation of ARRA funds are required to attend one of the workshops. Please submit the attached registration material to reserve your space.**

**Workshop locations & dates:**

**SACRAMENTO**

**Tuesday, September 29, 2009  
1:00 p.m. – 5:00 p.m.**

**Holiday Inn Capitol Plaza  
300 J Street  
Sacramento, CA 95814**

**LOS ANGELES**

**Thursday, October 1, 2009  
8:30 a.m. – 1:00 p.m.**

**Millennium Biltmore Hotel  
506 South Grand Avenue  
Los Angeles, CA 90071**

Workshop sessions will be limited to 75 attendees.

Confirmation letters will be faxed to participants and are required at the door.

Telephone registrations will **NOT** be accepted.

There is no fee for this event.

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**

**Tax Credit Assistance Program and Section 1602 Mandatory Workshops**

**REGISTRATION FORM**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (     ) \_\_\_\_\_

Fax Number (     ) \_\_\_\_\_

Contact Person \_\_\_\_\_

**( ) Sacramento – September 29, 2009**

**( ) Los Angeles – October 1, 2009**

Name #1: \_\_\_\_\_

Name #2: \_\_\_\_\_

**Please complete the form above and return it to:**

**CA Tax Credit Allocation Committee  
915 Capitol Mall, Room 485  
Sacramento, CA 95814  
FAX: 916-654-6033**

..... Cut and Mail the Registration. Keep the remainder of this flyer for your reference .....

**About the California Tax Credit Allocation Committee**

The California Tax Credit Allocation Committee (TCAC) is a state agency responsible for administering the Federal and State Low Income Housing Tax Credit Program as well as the Section 1602 Program and the Tax Credit Assistance Program both funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

**Workshop Session Descriptions**

**ARRA Workshop:**

This session is designed to walk participants through the ARRA loan process and the ins and outs of complying with the ARRA requirements. Topics will include:

- Loan Agreement
- Loan processing
- Loan Closing
- Disbursement processing
- Reporting Requirements
- Fraud Prevention
- National Environmental Policy Act (NEPA) reviews
- Davis-Bacon Federal Prevailing wages
- Section 504 Requirements
  
- Other federal requirements



Participants will have the opportunity to ask questions and discuss issues with TCAC staff.

**Who MUST attend**

Every recipient of a preliminary reservation of ARRA Section 1602 or Tax Credit Assistance Program funds must attend.

**General Information**

You may fax your registration form to:  
**(916) 654-6033.**

If you have any questions, please call  
Tiffani Armstrong at (916) 653-4367.

**Tax Credit Allocation Committee**

**MANDATORY**

**AMERICAN RECOVERY AND  
REINVESTMENT ACT  
OF 2009  
(ARRA)WORKSHOPS**

**SECTION 1602 PROGRAM  
TAX CREDIT ASSISTANCE  
PROGRAM**

~~~

**SACRAMENTO  
September 29, 2009**

**LOS ANGELES  
October 1, 2009**