

CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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DATE: July 13, 2009

TO: TCAP Applicants

FROM: Tax Credit Allocation Committee

RE: SHPO Consultation Guidance as Required by NEPA

This memorandum provides guidance on the required format for the submittal of information to the State Historic Preservation Officer (SHPO) for consultation, and a sample letter to SHPO, sent on TCAC's behalf by the project sponsor.

If this is your first consultation with the SHPO it **must be made on TCAC letterhead.** If you have previously consulted the SHPO for another responsibility entity for the same exact project, you do not have to consult them again. You may submit the prior consultation information with your entire completed NEPA review package to TCAC.

If you have any questions regarding NEPA, please contact Velia Martinez at (916) 654-5632 or vmartinez@treasurer.ca.gov.