



Your Bond is Closing... Get Ready

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Issuer Responsibilities

- Documentation
- Knowing Who's Who
- Getting Organized



Documentation

- Type of Debt
- CUSIP Numbers
- Debt Service Schedule
- Arbitrage Schedule
- Integrating with Budget Process
- Agency Policies

Who's Who

- Credit Rating Agencies
- Trustees
- Underwriter
- Insurers
- Broker Dealers
- Regulators
- Investors
- Third Parties for Administration



Keep a Calendar

- Recurring Deadlines
 - MSRB/EMMA
 - CDIAC
- Debt Service Payments
- Redemption Dates
- Arbitrage
- Pay Down

Best Practices

- Regular Communications
- Major Developments
- Current Market Conditions
 - Transactions – new issuances and/or refinancing
 - Public Offering or Private Placement
- Formal Notices
- Agency Policies



Regulators and CDIAC



CDIAC

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION

It's All In The Policy!

- Debt Policy
 - Current practices vs policy
 - Waivers
 - Calendar
 - Regular Review
- Other Agency Policies
 - Land Secured Financing Policy
 - Credit Policy