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ADDENDUM NOTICE NO. 1

CALIFORNIA ALTERNATIVE ENERGY AND ADVANCED TRANSPORTATION FINANCING AUTHORITY (CAEATFA)

REQUEST FOR PROPOSAL – Secondary CONTRACT NO. CAEATFA01-20 Master Servicer for the California Hub for Energy Efficiency Financing (CHEEF) Pilot Programs

April 22, 2020

The Key Action Dates regarding RFP Number CAEATFA01-20 are hereby extended as follows. Due to the volume and complexity of this RFP, CAEATFA is providing an additional period of time for questions with publicly posted answers (dates below) as well as extending the proposal due date. In addition, CAEATFA will be providing additional clarification on the Cost Proposal (Attachment 5) by Friday morning (April 24, 2020) in a subsequent Addendum.

Updated Schedule:

Section C. 1. Key Action Dates (page 18 of 28) is modified to extend the due date for proposers to submit their proposals in response to this RFP.

KEY ACTION DATES

| <u>Date</u> | <u>Action</u> |
|---|---|
| April 7, 2020 | RFP Advertisement – California State Contracts Register (“CSCR”). RFP available to prospective proposers. |
| April 14, 2020 | Written questions must be received by CAEATFA by 12:00 noon. Responses will be posted within a couple of days on the CSCR and CAEATFA websites. |
| April 27, 2020 | Written questions must be received by CAEATFA by 10:00 a.m. PDT. Responses will be posted as soon as possible within a couple of days on the CSCR and CAEATFA websites. |
| April 27, 2020 May 5, 2020 | Proposals are due and must be received by CAEATFA at 915 Capitol Mall, Room 538, Sacramento, CA 95814, or Hand Delivered to 801 Capitol Mall, 2 nd Floor, Sacramento, CA 95814 by 4:00 p.m. PDT. |
| April 27, 2020—mid-May May 5, 2020 – June 1, 2020 | Evaluation and selection of firm by evaluation committee. Determination of responsive proposals. |
| May/June 2020 June 16, 2020 | CAEATFA Board Meeting and Notice of Intent to Award |
| July 1, 2020 August 1, 2020 | Proposed Award Date (or upon approval of Agreement by DGS) |

Since these date extensions affect the proposed award date, the following dates are updated as follows.

Section A. 5. Term of Agreement (page 17 of 28) is modified to update the beginning and end dates.

TERM OF AGREEMENT

The term of the Agreement will be for a two-year period beginning ~~July 8, 2020~~ August 1, 2020 through ~~July 7, 2022~~ July 31, 2022 and services shall not exceed \$3,500,000. At the sole discretion of CAEATFA, there will be two (2) options to extend this agreement for up to one (1) year and an additional \$1,000,000 per year. The effective date is either the proposed award date (Section C, Item 1), or the date of approval of the Agreement by DGS, whichever is later. No work shall commence until the effective date.

Any customer accounts that require ongoing servicing after the Agreement ends will be transferred to an alternate master service provider as directed by CAEATFA. Master Servicer will be required to assist and support the transfer of servicing functions and data to the alternate provider at no additional fee to the Authority.

Section F. Sample Standard Agreement (STD 213) is modified to update the start and end dates.

SAMPLE STANDARD AGREEMENT

2. The term of this Agreement is:

START DATE

~~July 8, 2020~~ August 1, 2020 (or upon approval by the Department of General Services, whichever is later)

THROUGH END DATE

~~July 7, 2022~~ July 31, 2022 (plus two optional one-year extensions)

If you have any questions regarding this addendum, or should you require any clarifying information, the contact person for this RFP is:

Jessica Arceo
California Alternative Energy and
Advanced Transportation Financing Authority
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Please note that no verbal information provided will be binding upon the State unless such information is issued in writing as an official addendum. Thank you.