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ADDENDUM NOTICE NO. 3

**CALIFORNIA ALTERNATIVE ENERGY
AND ADVANCED TRANSPORTATION
FINANCING AUTHORITY (CAEATFA)**

**REQUEST FOR PROPOSAL – Secondary
CONTRACT NO. CAEATFA01-20
Master Servicer for the California Hub for Energy Efficiency
Financing (CHEEF) Pilot Programs**

MEMBERS

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Deana J. Carrillo

April 28, 2020

The following information is provided in response to questions received by CAEATFA regarding Request for Proposal (“RFP”) Number CAEATFA01-20, as shown below:

Responses to Questions:

1. **Is the Appian web interface a requirement to support or can we propose using our own solution?**

Answer:

The Appian web interface is the existing solution that CAEATFA has developed and acquired to facilitate the collection of loan and project data, certifications and document submission from multiple users for the CA Hub for Energy Efficiency Financing. It also facilitates loan validation, enrollment and reporting... If a Proposer chooses to provide a different solution, it must be able to provide the equivalent or better functionality at the time of entering into the Contract at no cost to CAEATFA.

2. **Would CAEATFA consider a proposal that disaggregates the broader Scope of Work into smaller scopes of work to be provided by more than one party?**

Answer:

Yes, CAEATFA will consider proposals that include subcontractors that will address various aspects of the scope of the Scope of Work. Under such a structure, the Contractor is responsible for all work provided by any subcontractors.

3. **Specific to the Cost Proposal (Attachment 5a and 5b), can a Proposer include a monthly support fee?**

Answer:

The Cost Proposal (Attachment 5a and 5b) includes worksheets for the potential Contractor to propose its suggested fee schedule. A monthly support fee could be included to address the Scope of Work identified in Cost Proposal Part 1, items 1-6. Any fee requested must be directly associated to specific work and deliverables under the Contract. This Contract does not support general retainers that may be more common in some private market contracts.

The date for submitting questions regarding RFP Number CAEATFA01-20 has passed. Should you require any clarifying information regarding this addendum, the contact person for this RFP is:

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California Alternative Energy and
Advanced Transportation Financing Authority
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Please note that no verbal information provided will be binding upon the State unless such information is issued in writing as an official addendum. Thank you.