

Project Eligibility Checklist

Residential Energy Efficiency Loan (REEL) Program



CUSTOMER

- Owner, tenant with self-install, or tenant with written permission from owner for non-self install
- Borrower has credit score of 580 or greater¹
 - If credit score is < 640 and loan principal is > \$20,000, income verified by lender
- DTI ≤ 55% (DTI check not required for Microloans)
- For a 20% LLR contribution for Underserved Borrower, either:
 - Loan qualifies as LMI through either:
 - A. Property's Tract Median Family Income % does not exceed 120% (using ffiec.gov tool)
 - B. Borrower meets CA HCD household income limits for their county (including spousal income)
 - Borrower has a credit score of 640 or below and Lender is enrolled in Credit-Challenged Program

PROPERTY

- Upgrade is for 1-4 units
- Single-family, townhome, condo/apt unit, or manufactured/mobile home with permanent foundation²

ELIGIBLE ENERGY EFFICIENCY MEASURES

- Measures are on the EEEMs list OR are eligible for an IOU, REN or CCA energy efficiency or demand response program

¹ No credit score AND no unexplained derogatory credit reports

² Lender may rely on Contractor or Borrower to confirm manufactured/mobile home has a permanent foundation

³ REEL Contractor not required for additional related

PROJECT

- Work to be done by one of the following:
 1. A Participating Contractor enrolled in REEL at the time of lender approval to proceed with project
 2. A Self-Installer if the measure qualifies for self-install
 3. A CSLB-licensed contractor for non-SI Microloans
- 70% or more of Claim-Eligible Principal Amount funds **EEEMs and other legal and practical** improvements
- 30% of the Claim-Eligible Principal Amount may be used for **additional related** home improvements³:
 - EEEMs for non-IOU fuel sources are eligible
 - Inefficient versions of EEEMs (e.g. non-ENERGY STAR refrigerator) are not eligible
- Claim-Eligible Principal Amount of loan is NOT funding solar electric generation or battery storage

LOAN PARAMETERS

- Interest rate of the loan does not exceed the rate of the quarterly 10 Year Treasury, plus 750 basis points
- Claim-Eligible Principal Amount ≤ \$50,000 per unit, or ≤ \$35,000 total for borrowers without credit scores
- Not secured by real estate (UCC-1 permitted)
- Term Loan, Lease/Service Agreement or RIC
- Not a refi unless both loans are for the same project within a 3 month period, or a refi of a lender's existing Enrolled Loan
- Terms are in line with Lender's approved REEL product
- Not enrolled in any other substantially similar program

Loan Enrollment Package Checklist

Residential Energy Efficiency Loan (REEL) Program



ITEMIZED INVOICE (filled out by contractor)

- Invoice tab is completed with required information including the measure name and EEEMs ID, fuel switch (if applicable), quantity, and price
- Participating Contractor name, and the CSLB license # match the information provided on the Certificate of Completion
- Measures are on the EEEMs list
- Measures installed by Self-Installer are eligible for self-install
- If solar electric generation or battery storage is included in the project, the cost is listed

LOAN ENROLLMENT WORKBOOK

- Lender portion of the "Lender's Entry Tab" is filled out with all required information

CERTIFICATE OF COMPLETION

- All required information on the form has been supplied
- Signed and dated by authorized signatory of the Contractor
- Contractor was enrolled in the REEL Program at time of project approval

PROOF OF GAS AND/OR ELECTRIC DELIVERY

- One of the following for proof of both electric and gas service current within 90 days of a lender's loan approval (regardless of whether service is from an IOU or non-IOU). Must clearly show date, service address and account number:
 1. Copy of utility bill(s)
 2. Letter of confirmation of service from utility
 3. Evidence of master meter in mobile home park

Note: Only proof of service for one IOU is required for Microloans

BORROWER FORM

- All required fields are completed by the **Borrower**

SPECIAL PROJECTS (with more than 1 contractor)

- One COC for each Contractor working on the project
- One Itemized Invoice for each Contractor (and/or self-installer) working on the project
- A single combined Invoice, prepared by the lender, that covers the total project scope and separates contractor names and CSLB license numbers by semi-colon (e.g. CSLB: 123456; 987654)