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ADDENDUM NOTICE NO. 3

**CALIFORNIA ALTERNATIVE ENERGY
AND ADVANCED TRANSPORTATION
FINANCING AUTHORITY (CAEATFA)**

**REQUEST FOR PROPOSAL-Secondary
CONTRACT NO. CAEATFA05-18
Universal Contractor Management Services for the
California Hub for Energy Efficiency Financing (CHEEF)
Pilot Programs**

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March 18, 2019

CAEATFA discovered an inadvertent formatting error and has made the following changes, and corresponding textual revisions, to RFP No. CAEATFA05-18. These changes include revising the numbering format of the Minimum Qualifications.

Textual changes to the RFP Minimum Qualifications Section:

Revised Text:

“**Minimum Qualification for Proposers**” is updated to read:

A. MINIMUM QUALIFICATIONS FOR PROPOSERS

In preparing your proposal, please provide your firm’s responses to the following requirements in the order listed in this RFP. Failure to meet the minimum qualifications will cause your proposal to be considered unresponsive and the proposal will be disqualified.

The firm **must have**, at a minimum, the following qualifications and experience:

- 1. Proposer and any subcontractor identified in the proposal must be qualified to do business in the State of California. Proposer must submit all required Attachments (1-15) with its proposal demonstrating compliance with this requirement.**
- 2. An office established in the State of California.**
- 3. Must have been in operation for a minimum of two (2) years providing the types of services required under the Contract.**
- 4. Must have at least one of the following:**
 - a. A licensed Professional Engineer (PE) on staff.
 - b. AEE certification relevant to the scope of work to be performed by the Applicant. (Applicant to submit relevant certification to the scope of work).

Addendum Notice No. 3

Request for Proposals

CAEATFA05-18

Page 2 of 2

- c. BPI-certified contractor on staff. ~~Firm must not be a publicly traded corporation or subsidiary thereof that is incorporated offshore, even if the United States is the principal market for the public trading of the corporation's stock.~~
- 5. Firm must not be a publicly traded corporation or subsidiary thereof that is incorporated offshore, even if the United States is the principal market for the public trading of the corporation's stock.
- ~~5.~~ 6. Firm must be free from conflicts of interest, not only at the time of selection, but throughout the term of the Contract ("Contract" or "Agreement") as well.
- ~~6.~~ 7. Firm must be immediately available to provide the services that will be set forth in the Contract.

The date for submitting questions regarding RFP Number CAEATFA05-18 has passed. Should you require any clarifying information regarding this addendum, the contact person for this RFP is:

Jessica Arceo
California Alternative Energy and
Advanced Transportation Financing Authority
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Please note that no verbal information provided will be binding upon the State unless such information is issued in writing as an official addendum. Thank you.