



CALIFORNIA ALTERNATIVE ENERGY AND ADVANCED TRANSPORTATION FINANCING AUTHORITY

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California Alternative Energy and Advanced Transportation Financing Authority (CAEATFA)

Sales and Use Tax Exclusion ("STE") Program Application Part A

Legal Name of Applicant: \_\_\_\_\_

Estimated Cost of Qualified Property<sup>1</sup>: \_\_\_\_\_

If available, would the Applicant like to be considered for additional STE?<sup>2</sup> Yes No

If yes, what would the total Qualified Property request be?: \_\_\_\_\_

Please place a check next to each document included with this Application submission.

Electronic Submission

Application Part A

Project Narrative

Legal Status Questionnaire

Trade Secrets and Confidential Information (if applicable)

Application Part B Worksheet (in Excel format)

Documentation the Project is to rebuild or relocate due a fire, flood, storm, or earthquake identified in a state of emergency proclamation made by the California State Governor within two years of the time of application (if applicable)

Mailed to CAEATFA Office

Application Fee made payable to CAEATFA (must be received within five (5) business days of the electronic submission of the Application)

1 In accordance with STE Program Regulations Section 10032(a)(5), Applicants are limited to \$10 million in sales and use tax exclusion based on the current statewide average sales tax rate (8.5%). As such, the cost of Qualified Property shall not exceed \$117,647,058.82.

2 In the first application round, \$15 million in STE will be available to award to Applicants on a competitive basis, in addition to the \$10 million cap, up to \$10 million in STE for a potential total award of \$20 million in STE. (\$235,294,117.64 in Qualified Property). Additionally, if STE will be available at the last application period of the calendar year after all Applications are considered, the Authority may provide additional STE to Applicants that qualified for additional STE but were capped. For additional details, see STE Program Regulations Sections 10032(a)(5)(A)-(B).

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## Introduction

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The Sales and Use Tax Exclusion Program (the “Program”) excludes from sales and use taxes purchases of Qualified Property used in an Advanced Manufacturing process, used to manufacture Alternative Source products or Advanced Transportation Technologies, or used at least 50% of the time either to process recycled feedstock that is intended to be reused in the production of another product or using recycled feedstock in the production of another product or soil amendment. Eligible manufacturers planning to construct a new manufacturing facility in California or expand or upgrade an existing manufacturing facility in California may apply to CAEATFA for a sales and use tax exclusion award, and if approved, purchases of Qualified Property for the Project are not subject to state and local sales and use tax.

CAEATFA staff reviews each Application for completeness and reasonableness of assumptions and makes a recommendation to the Board. The Board then considers and votes whether to approve an Application.

## Submission of Application

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- All Application documents must be submitted electronically via e-mail to [CAEATFA@treasurer.ca.gov](mailto:CAEATFA@treasurer.ca.gov). Application periods and deadlines may be found at: <https://www.treasurer.ca.gov/caeatfa/meeting/schedule.asp>.
- The Application Fee must be received at the CAEATFA office within five (5) business days of submission of the electronic version of the Application (see Application Documents Checklist). CAEATFA staff will not begin the review process until a complete Application package, including the Application Fee, is received.
- If you do not have information for one or more required items, please state in your Application why and when you expect to submit those items. In the event the Authority asks an Applicant for additional information or requests clarification of errors, the Applicant shall be given up to three (3) business days from the date of receipt of notification to provide the additional information without redetermining the date of receipt.
- **If your Application is not complete, the Applicant may correct any deficiency and resubmit the Application, with the date of Application submission determined based on the date the Authority receives the resubmitted Application.**
- Additional information may be obtained on the CAEATFA web site at: <http://www.treasurer.ca.gov/caeatfa> or by calling (916) 651-8157.

## Application Documents

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A complete Application package includes all of the following documents:

- Application Part A
  - This Application Part A should be filled out and signed by a senior company official with primary responsibility for financing the Project certifying, to the best of his or her knowledge, that the Application contains no false or incorrect information and that the Application, including all exhibits and attachments, is truly descriptive and representative of the Project.
- Legal Status Questionnaire (see page 13)
  - Financial Viability: disclose any material information relating to any legal or regulatory proceeding or investigation in which the Applicant (or any parent company, subsidiary, or affiliate that is involved in the management, operation, or development of the Project) is or has been a party that might have a material impact on the financial viability of the Project or the Applicant.
  - Fraud, Corruption, or Serious Harm: disclose any civil, criminal, or regulatory action in which the Applicant (or any current board members, partners, limited liability corporation members, senior officers, or senior management personnel) has been named a defendant (including any action that remains pending, has been dismissed, or was found in favor of the Applicant) in the past ten years involving any of the following:
    - fraud;
    - corruption;
    - matters related to employment conditions (including, but not limited to allegations of wage issues, discrimination, or harassment);
    - allegations of involving health and safety where there are allegations of serious harm to employees (such as Cal/OSHA violations); and
    - allegations involving health and safety where there are allegations of serious harm to the public or the environment (such as air permit or air quality violations).
  - The information provided should include:
    - relevant dates;
    - the nature of the allegation(s), charters, complaint or filing; and
    - the outcome. If matters are still pending, the Applicant should provide the current status of the matter and any upcoming events (e.g., hearings, filings, etc.).
    - The Applicant may also provide an explanation and any mitigating information or subsequent remedial steps taken by the Applicant.
  - To be eligible for an STE award, the Applicant must not have been found guilty of a willful violation by the Occupational Safety and Health Administration or have a case under the Occupational Safety and Health Administration's Severe Violator Enforcement Program.
- Trade Secrets and Confidential Information (see page 15)
  - If elements of this Application (Part A and Part B) contain information the Applicant considers to be trade secret, confidential, privileged or otherwise exempt from disclosure under the Public Records Act (California Government Code Section 6250, et seq.), the Applicant must assert a claim of exemption at the time of Application by identifying in an accompanying letter each of the items to be restricted. The asserted claim must be very specific as to what information is considered exempt from disclosure (e.g., Box C4 of Part B) and why the information is exempt from disclosure.

- Project Narrative – see page 8 for what information must be included in the Project Narrative.
- Documentation the Project is to rebuild or relocate due a fire, flood, storm, or earthquake identified in a state of emergency proclamation made by the California State Governor within two year of the time of application (if applicable).
- Application Part B Worksheet (in Excel format).

Additionally, the Application Fee, made payable to CAEATFA, must be received within five (5) business days of the electronic submission of the Application.

## **Applicant Responsibilities**

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- The Applicant must meet the relevant requirements of Public Resources Code Section 26011.8 and Revenue and Taxation Code Section 6010.8.
- The Applicant must review the California Alternative Energy and Advanced Transportation Financing Authority Act (Division 16 of the Public Resources Code, Section 26000 et seq.) and Title 4, Division 13 of the California Code of Regulations.
- A senior company official with primary responsibility for financing the Project must certify, to the best of his or her knowledge, that the Application contains no false or incorrect information and that the Application, including all exhibits and attachments, is truly descriptive and representative of the Project.
- The Applicant has a continuing duty to inform CAEATFA when any information in the Application or supplemental material is no longer accurate and immediately supply CAEATFA with updated information.
- The Applicant must provide an updated Legal Status Questionnaire for any action requiring CAEATFA Board approval.

## **Program Fees**

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The Program’s fee schedule is established in California Code of Regulations Title 4, Division 13, Section 10036.

**All fees shall be paid in the form of checks payable to CAEATFA.** A fee calculator can be found on the [CAEATFA website](#).

- **Application Fee:** The Applicant must pay an Application Fee upon submission of the Application.
  - The Application Fee is equal to 0.0005 (0.05%) of the total amount of Qualified Property identified in the Application as originally submitted. If during the Application process, the Applicant reduces the amount of Qualified Property listed in the Application as submitted, the Applicant will not be entitled to a refund. If the Applicant makes a request to increase the amount of Qualified Property listed in a revised or amended Application, CAEATFA will require an additional Application Fee to be submitted.
  - The Application Fee shall be a minimum of \$250 and shall not exceed \$10,000.
  - The Application Fee is non-refundable, except in the event an Application is (1) only reviewed to determine its Competitive Criteria ranking and (2) is not fully reviewed by staff due to the Applicant’s Competitive Criteria ranking and the oversubscription of the Statutory Cap. Then 75% of the Application Fee will be refunded.
  - If the Applicant can demonstrate the Project is to relocate or rebuild the Applicant’s Facility due a fire, flood, storm, or earthquake identified in a state of emergency proclamation made by the California State Governor within two years of the time of application, the Application Fee is waived.
- **Administrative Fee:** The Authority shall charge approved Applicants an Administrative Fee to cover the costs associated with the Program, including costs of compliance monitoring.
  - The Administrative Fee amount shall be calculated as follows:

- The total Administrative Fee amount shall be 0.004 (0.4%) of the total amount of Qualified Property actually purchased during the term of the award.
- The total Administrative Fee shall be a minimum of \$15,000 and shall not exceed \$350,000.
- The \$15,000 minimum Administrative Fee is due upon the execution of the Regulatory Agreement and is credited towards the back-end of the total Administrative Fee due.
- The Applicant’s Administrative Fee shall be payable at the time of each semi-annual report submission in an amount equal to 0.004 of the Qualified Property purchase amount for that semi-annual reporting period until the total Administrative Fee is paid.
- If an Applicant overpays the total Administrative Fee amount (typically when the Applicant does not use the full Qualified Property amount approved), the Applicant will be refunded the excess Administrative Fees paid.
- The total Administrative Fee is not refundable.

**Example Administrative Fee Scenario:**

- Qualified Property Amount Approved: \$14,500,000.00
- Estimated Total Administrative Fee Due: \$58,000.00

	Amount of Qualified Property Purchased	Administrative Fee Paid	Estimated Total Administrative Fee Balance
Regulatory Agreement	N/A	\$15,000.00	\$43,000.00
Semi-Annual Report 1	\$0.00	\$0.00	\$43,000.00
Semi-Annual Report 2	\$2,000,000.00	\$8,000.00	\$35,000.00
Semi-Annual Report 3	\$5,000,000.00	\$20,000.00	\$15,000.00
Semi-Annual Report 4	\$3,100,000.00	\$12,400.00	\$2,600.00
Semi-Annual Report 5	\$2,500,000.00	\$2,600.00	\$0.00
Semi-Annual Report 6	\$1,700,000.00	\$0.00	\$0.00

- Actual Amount of Qualified Property Purchased: \$14,300,000.00
- Actual Total Administrative Fee Due: \$57,200.00
- Total Administrative Fee Paid: \$58,000.00
- Refund Due: \$800.00

- **Other Fees:** The Authority shall charge additional fees to cover the costs associated with other Applicant requests.
  - An Applicant that requests a modification to its Regulatory Agreement or authorizing resolution to extend the 15% purchase requirement timeframe pursuant to STE Program Regulation Section 10035(b)(1), shall pay an additional fee of \$1,500.
  - An Applicant that requests a modification to its Regulatory Agreement or authorizing resolution to extend the three-year initial term pursuant to STE Program Regulation Section 10035(b)(1), shall pay an additional fee of \$2,000.
  - An Applicant that requests a modification to its Regulatory Agreement or authorizing resolution to extend the 15% purchase requirement and the three-year initial term pursuant to STE Program Regulation Section 10035(b)(1) for consideration at the same Authority Board meeting, shall pay an additional fee of \$2,250.
  - For all other requests for a modification to its Regulatory Agreement or authorizing resolution that must be approved by the Authority, an Applicant shall pay an additional administrative fee of \$500.

- An Applicant that requests a modification to its Regulatory Agreement or authorizing resolution that requires a revised application to be considered by the Authority shall pay 0.00005 (0.005%) of the total amount of Qualified Property identified in the Authority resolution approved by the board.
  - In no case shall this fee be less than \$500 nor more than \$2,000.

## Definitions

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The following is a list of terms frequently referred to in this Application.<sup>3</sup> Please refer to Section 10031 of Title 4 of the California Code of Regulations for additional terms and definitions.

### 1. Advanced Manufacturing

(A) “Advanced manufacturing” means manufacturing processes that improve existing or create entirely new materials, products, and processes through the use of science, engineering, or information technologies, high-precision tools and methods, a high-performance workforce, and innovative business or organizational models utilizing any of the following technology areas:

- (i) Microelectronics and nanoelectronics, including semiconductors.
- (ii) Advanced materials.
- (iii) Integrated computational materials engineering.
- (iv) Nanotechnology.
- (v) Additive manufacturing.
- (vi) Industrial biotechnology.

(B) “Advanced manufacturing” includes any of the following:

- (i) Systems that result from substantive advancement, whether incremental or breakthrough, beyond the current industry standard, in the production of materials and products. These advancements include improvements in manufacturing processes and systems that are often referred to as “smart” or “intelligent” manufacturing systems, which integrate computational predictability and operational efficiency.
- (ii) (I) Sustainable manufacturing systems and manufacturing technologies that minimize the use of resources while maintaining or improving cost and performance.  
(II) Sustainable manufacturing systems and manufacturing technologies do not include those required to be undertaken pursuant to state or federal law or regulations, air district rules or regulations, memoranda of understanding with a governmental entity, or legally binding agreements or documents.

### 2. Advanced Transportation Technology

(A) “Advanced transportation technologies” means emerging commercially competitive transportation-related technologies identified by the authority as capable of creating long-term, high value-added jobs for Californians while enhancing the state’s commitment to energy conservation, pollution and greenhouse gas emissions reduction, and transportation efficiency.

(B) “Advanced transportation technologies” does not include those projects required to be undertaken pursuant to state or federal law or regulations, air district rules or regulations, memoranda of understanding with a governmental entity, or legally binding agreements or documents. The State Air Resources Board shall advise the authority regarding projects that are excluded pursuant to this subparagraph.

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<sup>3</sup> All defined terms have the meaning set forth in the California Code of Regulations, Title 4, Division 13.

3. Alternative Sources

(A) "Alternative sources" means devices or technologies used for a renewable electrical generation facility, as defined in paragraph (1) of subdivision (a) of Section 25741, a combined heat and power system, as defined in Section 2840.2 of the Public Utilities Code, distributed generation and energy storage technologies eligible under the self-generation incentive program pursuant to Section 379.6 of the Public Utilities Code, as determined by the Public Utilities Commission, or a facility designed for the production of renewable fuels, the efficient use of which reduce the use of fossil or nuclear fuels, and energy efficiency devices or technologies that reduce the need for new electric generation and reduce emissions of toxic and criteria pollutants and greenhouse gases.

(B) "Alternative sources" does not include a hydroelectric facility that does not meet state laws pertaining to the control, appropriation, use, and distribution of water, including, but not limited to, the obtaining of applicable licenses and permits.

4. Recycled Feedstock

"Recycled Feedstock" means materials that would otherwise be destined for disposal, having completed their intended end use and product lifecycle.

To qualify as a recycling Project, the tangible personal property purchased for the Project must be used at least 50% of the time to process Recycled Feedstock that is intended to be reused in the production of another product or using Recycled Feedstock in the production of another product or soil amendment.

Soil amendments may include "compost," as defined in Section 14525 of the Food and Agricultural Code, "fertilizing material," as defined in Section 14533 of the Food and Agricultural Code, "gypsum" or "phosphatic sulfate gypsum," as those terms are defined in Section 14537 of the Food and Agricultural Code, or a substance distributed for the purpose of promoting plant growth or improving the quality of crops by conditioning soils through physical means.

5. Facility

"Facility" or "Facilities" means a design, manufacturing, production, or assembly facility that includes or will include tangible personal property utilized for the design, manufacture, production, or assembly of Advanced Manufacturing, Advanced Transportation Technologies or Alternative Source products, components, or systems, or a facility that includes or will include tangible personal property that at least 50 percent of its use is either to process Recycled Feedstock that is intended to be reused in the production of another product or using Recycled Feedstock in the production of another product or soil amendment. Facilities involving more than one location may be combined in a single Application, provided the locations are part of a single process. Where facilities at multiple locations are performing the same or substantially similar operations they will require separate Applications.

6. Project

"Project" means tangible personal property if at least 50% of its use is either to process Recycled feedstock that is intended to be reused in the production of another product or using Recycled feedstock in the production of another product or soil amendment, or tangible personal property that is used in the state for the design, manufacture, production, or assembly of advanced manufacturing, advanced transportation technologies, or alternative source products, components, or systems.

7. Qualified Property

“Qualified Property” means the tangible personal property identified in the Application or Regulatory Agreement to be purchased for use in the Facility if at least 50 percent of its use is either to process Recycled feedstock that is intended to be reused in the production of another product or using Recycled feedstock in the production of another product or Soil amendment; or tangible personal property that is used in the state for the design, manufacture, production, or assembly of Advanced Transportation Technologies, or Alternative Source products, components, or systems or utilized in an Advanced Manufacturing process.

Generally, Qualified Property includes manufacturing machinery and equipment, including component parts and repair and replacement parts with an estimated useful lifespan of over one year, as well as information technology used to operate or control the machinery and equipment. Qualified purchases may also include tangible personal property required for infrastructure improvements to the manufacturing facility, such as foundation, reinforcement, piping, and fire safety.

## Project Narrative

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Each Applicant is required to submit a Project Narrative with all of the following information:

**A. Applicant Description.** Provide a description of the Applicant’s business including:

1. Product(s) produced;
2. Facility location(s);
3. Years in business; and
4. Any unique technological or environmental characteristics of the business or products.

**B. Project Description.**

Advanced Transportation Technology and Alternative Source Applicants:

Provide a description of the Advanced Transportation Technology or Alternative Source product, component, or system to be produced.<sup>4</sup>

Advanced Manufacturing Applicants:

Provide a detailed explanation of how the Project meets the statutory definition of Advanced Manufacturing set out in Public Resources Code Section 26003(a)(1) and the eligibility requirements established by Program regulations, by providing an explanation of all of the following:

1. How the manufacturing process improves existing or creates entirely new materials, products, and processes through the use of:
  - a. Science, engineering, or information technologies; and
  - b. High-precisions tools and methods; and
  - c. A high performance workforce, and
  - d. Innovative business or organizational models.
2. How the manufacturing process uses one or more of the following technology areas:
  - a. Micro- and nanoelectronics, including semiconductors.

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<sup>4</sup> In the case of a Facility producing property or products that, after further manufacture, will become the Green Component of an Advanced Transportation Technology or Alternative Source product or system, the Applicant must describe both the property or product produced by the Facility and the Green Component of the Advanced Transportation Technology or Alternative Source product or system for which the product produced will be used.



- b. Advanced materials.
  - c. Integrated computational materials engineering.
  - d. Nanotechnology.
  - e. Additive manufacturing.
  - f. Industrial biotechnology.
3. How the manufacturing system results in a substantive advancement, whether incremental or breakthrough, beyond the current industry standard, in the production of materials and products. (These advancements include improvements in manufacturing processes and systems that are often referred to as “smart” or “intelligent” manufacturing systems, which integrate computational predictability and operational efficiency.)
  4. How the proposed Project is a sustainable manufacturing system that minimizes the use of resources while maintaining or improving cost and performance. (See “Environmental Benefits Information” tab in Application Part B.)

**Please note that the Project Description for Advanced Manufacturing Applicants must directly address items 1–4 above and explicitly explain how the manufacturing process meets the requirements of 1.a–1.d and uses at least one of the technology areas listed in item 2.**

Recycling Applicants:

Provide a description of how the Project processes Recycled Feedstock that is intended to be reused in the production of another product or is using Recycled Feedstock in the production of another product or soil amendment. Public Resources Code Section 26011.8(b)(2) defines Recycled Feedstock as materials that would otherwise be destined for disposal, having completed their intended end use and product lifecycle. Identify the Recycled Feedstock that is processed, and the product or soil amendment produced utilizing Recycled Feedstock, if applicable.

- C. **Facility Status/Timeline:** Provide a description of the current Facility status and a schedule indicating the estimated Facility construction start date through the placed-in-service date for the Qualified Property identified in the Application. Additional facility milestones can be included, as well.
- D. **Required Permits/Timeline:** Provide a description of the needed permits and their current status, including expected dates permits will be received.
- E. **Financing Sources/Timeline:** Provide a description of the status of funding sources and additional financing necessary for Facility completion. Include information for any sources of government financing, including the provision of financial assistance from any local governments for the Project, as well as any state incentives or state financing the Applicant has applied for or received.
- F. **Wage Information:** Provide the wage information requested below using the following wage categories:

- |                       |                       |
|-----------------------|-----------------------|
| • Up to \$20,000      | • \$20,001–\$30,000   |
| • \$30,001–\$40,000   | • \$40,001–\$50,000   |
| • \$50,001–\$60,000   | • \$60,001–\$70,000   |
| • \$70,001–\$80,000   | • \$80,001–\$90,000   |
| • \$90,001–\$100,000  | • \$100,001–\$110,000 |
| • \$110,001–\$120,000 | • Over \$120,000      |

Wages include monetary compensation paid to the employee each year, not including tips, commissions, bonuses, stock options, overtime, or other compensation of any kind.

1. Average wage of each classification of full-time employees proposed to be hired.
2. Minimum wage of each classification of full-time employees proposed to be hired.
3. Average wage of each classification of full-time employees proposed not to be retained.
4. Minimum wage of each classification of full-time employees proposed not to be retained.
5. If any classification is being eliminated, provide an explanation of why the classification is being eliminated and if any existing employees in the classification will be retrained or reclassified.

**G. Additional Applicant Information:** To help CAEATFA better understand Program reach and impact, please answer the following:

1. How did the Applicant learn about the Sales and Use Tax Exclusion Program?
2. Did the Applicant meet at least one of the following size requirements, on average, over the past three years:
  - 100 or fewer employees, including affiliates; or
  - Annual revenues of less than \$15 million, including affiliates; or
  - The U.S. Small Business Administration's size standards for a Small Business matched to the North American Industry Classification System, found in Part 121.201 of Title 13 of the Code of Federal Regulations (1-1-20 Edition).

**H.** The Applicant's North American Industry Classification System (NAICS) code.

## Applicant Certification

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We, the undersigned, hereby submit an Application to the California Alternative Energy and Advanced Transportation Financing Authority (“CAEATFA” or the “Authority”) for the purpose of securing a sales and use tax exclusion as described herein and have reviewed the CAEATFA Act and submit this Application in compliance with the Act and the implementing regulations.

We agree it is our responsibility to e-mail an electronic version of a complete, signed Application to the email address indicated on the cover sheet, accompanied by one check payable to CAEATFA in the amount per the Application Fee calculation indicated in the regulations within five (5) business days of submitting the electronic Application. We understand that thorough and complete answers and accurate data and information are required. We understand that if additional space is required, each additional page will be clearly labeled.

We understand that CAEATFA may verify the information provided, analyze materials submitted, and request Application-related documentation as well as conduct its own investigation to evaluate the Application. We understand that we have a continuing duty to inform CAEATFA when any information in the Application or supplemental materials is no longer accurate and will immediately supply CAEATFA with updated information.

We have read and understand all Public Resource Code sections relevant to the CAEATFA Sales and Use Tax Exclusion Program. We acknowledge that CAEATFA suggests that we seek advice from legal counsel on matters related to taxation. We acknowledge that all materials and requirements are subject to change by enactment of State legislation.

We agree that if this Application for sales and use tax exclusion is approved by the Authority, the Applicant will enter into a Regulatory Agreement with the Authority. In carrying out the development and operation of the proposed Project, we agree to comply with and will remain in compliance with all applicable State laws and will abide by all CAEATFA Program and regulatory requirements during the term of the Regulatory Agreement. We acknowledge that continued compliance with Program requirements, including ongoing reporting requirements and any costs associated with such requirements for the term of the Regulatory Agreement, is the responsibility of the Applicant.

We understand that at the time of the Authority’s approval of the Application, additional fees may be owed to CAEATFA. We represent that we have read the Program regulations regarding fees and all other Program requirements.

We agree to hold the Authority and its members, officers, agents, and employees harmless from any and all matters arising out of or related to our participation in the Sales and Use Tax Exclusion Program, including any action that ultimately results in the required payment of sales and use tax.

We acknowledge that the granting of a sales and use tax exclusion shall not be used by us as evidence of the opinion of, or approval by the Authority or any of its members, officers, agents or employees as to the financial or technical feasibility of the Project or Facility nor of the capabilities of the Applicant, any of its officers, members, agents or employees to finance, construct and operate the Project.

We declare under penalty of perjury that the information contained in the Application, exhibits, and attachments is true and correct to the best of the undersigned’s knowledge and belief. We understand that misrepresentation may result in the rescission of the Authority’s approval of the Application, and other actions, which the Authority is authorized to take. We understand that any further or supplemental information or documentation required to be provided shall be accompanied by a declaration under penalty of perjury that the supplemental information or documentation is true and correct to the best of the Applicant’s knowledge and belief.

We acknowledge that any materials provided to CAEATFA may be considered public records subject to disclosure pursuant to the California Public Records Act (Government Code Sections 6250, et seq.).

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Signature of Applicant's Senior Official

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Print Name

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Title

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Date

## Legal Status Questionnaire

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Legal Applicant Name: \_\_\_\_\_

### 1. Financial Viability

Disclose material information relating to any legal or regulatory proceeding or investigation in which the Applicant is or has been a party and which might have a material impact on the financial viability of the project or the Applicant. Such disclosures should include any parent, subsidiary, or affiliate of the Applicant that is involved in the management, operation, or development of the project.

Response:

### 2. Fraud, Corruption, or Serious Harm

Disclose any civil, criminal, or regulatory action in which the Applicant, or any current board members (except for volunteer board members of non-profit entities), partners, limited liability corporation members, senior officers, or senior management personnel has been named a defendant in such action in the past ten years involving fraud or corruption, matters related to employment conditions (including, but not limited to wage claims, discrimination, or harassment), or matters involving health and safety where there are allegations of serious harm to employees, the public or the environment.

Response:

*Disclosures should include civil or criminal cases filed in state or federal court; civil or criminal investigations by local, state, or federal law enforcement authorities; and enforcement proceedings or investigations by local, state or federal regulatory agencies. The information provided must include relevant dates, the nature of the allegation(s), charters, complaint or filing, and the outcome. For a publicly-traded company, the relevant sections of the company's 10K, 8K, and 10Q most recently filed with the Securities and Exchange Commission may be attached in response to question #1. With respect to a response for question #2, previous 10K, 8K, and 10Q filings of the company may be attached if applicable.*

I/We attest that we have provided full disclosure as indicated in response to the items #1 and #2 above

\_\_\_\_\_  
Signature of Principal, CEO, or Lead Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Signature of President or Chair of Governing Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name

## Trade Secrets and Confidential Information

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If elements of this Application (Part A and Part B) contain information the Applicant considers to be trade secret, confidential, privileged or otherwise exempt from disclosure under the Public Records Act (California Government Code Section 6250, et seq.), the Applicant shall assert a claim of exemption at the time of Application by identifying in an accompanying letter each of the items to be restricted.

The asserted claim shall indicate the specific information within the Application to which the claim is made (e.g., Box C4 of Part B, etc.). Upon receipt of a Public Records Act request for documents that may include information the Applicant has identified as trade secret, the Authority shall provide notice to the Applicant, and provide the Applicant with three business days to provide the Authority with an explanation as to why the information is not subject to disclosure pursuant to the Public Records Act. The Authority shall consider the claim and the basis for it, but retains the authority to make the final determination as to what information will be released under the Public Records Act. Applicants will be notified by the Authority prior to release of any such information.

If the Applicant chooses to assert such a claim, attach the claim to the Application.

Claim attached

None claimed