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NOVEMBER 27, 2017

AGENDA ITEM 2  
INFORMATION ITEM

CALIFORNIA SECURE CHOICE RETIREMENT SAVINGS INVESTMENT BOARD

*Executive Director's Report*

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**Staffing**

Staff are recruiting for an analyst position focused on outreach and communications.

**Contracts Executed Under Delegated Authority**

None to report.

**Investment Consultant**

At the October 23, 2017 California Secure Choice Retirement Savings Investment Board (“Board”) meeting, the Board approved release of Request for Proposals No. CSCRSIB06-17 (“RFP”) for investment consulting services.

The RFP was published October 27, 2017. Proposals were due November 17, 2017. The evaluation committee will review the proposals between November 20, 2017 and December 1, 2017 and select the winning firm by December 11, 2017 before seeking Board approval to enter into contract with the firm at the December 18, 2017 Board meeting. The RFP includes an optional interview of finalists for the contract to be held the week of December 4, 2017.

Staff estimate the contract will be executed by January 10, 2018. However, that date is subject to change depending on the time necessary for internal and external review and approval of the contract.

**Legal Services Contract**

The contract with K&L Gates, LLP for external legal services will expire March 31, 2018. Staff intend to execute a contract for legal services before March 31, 2018. Staff will include an agenda item at the December 18, 2017 Board meeting to seek approval for the release of an RFP for legal services. If the Board approves release of the RFP at the meeting, staff anticipate it will select a firm for the contract by the end of February 2018 and execute the contract by the end of March 2018.

**Regulations**

The first draft of regulations will be reviewed later in this meeting agenda. The item will provide the Board the opportunity to review the regulations and provide direction to staff.

Regulations workshops have been scheduled for early-December. Staff will provide a general summary of the regulations and the public will be allowed the opportunity to provide comments. The first workshop will be held December 5th in Sacramento, California at the State Personnel Board conference room and the second December 7th in Los Angeles at the Ronald Reagan State Building.

In early December, staff will revise the draft regulations as necessary based on feedback from Board Members and the public. Staff will present the revised regulations at the December 18, 2017 Board meeting, when the Board may choose to take action to file the draft regulations with the Office of Administrative Law.

Staff intend to hold a formal hearing during the regular rulemaking process, anticipated to occur in the spring of 2018.

### **Board Governance Policy**

Consistent with guidance from the fiduciary training, Secure Choice staff are drafting a Board Governance Policy and intend to present a draft for Board Member consideration by the end of 2018.

### **Stakeholders**

Secure Choice staff held the second informal stakeholder working group meeting on outreach and engagement November 8 in Sacramento. The next meeting is scheduled for November 29. Ms. Selenski conducted a second round of outreach visits to Los Angeles area employer stakeholder organizations on November 6.

### **Branding**

Through November 20, 2017, branding consultant Crescendo finished conducting a survey to evaluate alternative naming options for the Program. By the December 18, 2017 Board meeting, Crescendo will narrow alternative naming options to three for the Board's consideration.

### **Program Evaluation**

Staff will begin work to develop proposed high level program evaluation metrics in the coming months for the Board's consideration. The objective will be to develop metrics that allow the Program to measure progress toward the goal of increasing overall savings across the state as a result of the Secure Choice statute's employer requirement. This must include a method to measure the extent of all new savers, including those participating in Secure Choice as well as those participating in newly offered employer sponsored plans.

### **Media Mentions**

(Specific mentions of or quotes from the Program, Board members, or staff)

- 1. In Oregon, you can now save for retirement. Unless you object. (The New York Times | November 17, 2017)**  
<https://www.nytimes.com/2017/11/17/your-money/oregon-save-for-retirement.html>
- 2. CA Secure Choice Retirement Savings Investment Board seeks investment consulting services (ASPPA Net | October 30, 2017)**

<http://www.asppa-net.org/News/Article/ArticleID/9233>

**3. California launches search for Secure Choice investment consultant (Pensions & Investments | October 30, 2017)**

<http://www.pionline.com/article/20171030/ONLINE/171039970/california-launches-search-for-secure-choice-investment-consultant>

**4. Oregon launches retirement savings plan (Portland Tribune | October 23, 2017)**

<http://portlandtribune.com/pt/9-news/376270-261238-oregon-launches-retirement-savings-plan>

**Events in Prior Month**

1. October 26, 2017: Aspen Institute – *Sí Se Puede: Building Financial Security for Latinos and the US*, hosted jointly by Aspen’s Financial Security Program and Latinos and Society Program, panel presentation; Washington, D.C.
2. November 1, 2017: RAND Labor and Population—*California's Pension Challenges*, panel presentation; Sacramento, CA
3. November 2, 2017: California Asset Building Coalition/Bay Area Funders Network—*Annual Symposium*, panel presentation; Oakland, CA
4. November 15, 2017: Bipartisan Policy Center, Aspen Institute, and the Pew Charitable Trusts—*Bridging the Retirement Divide: Reaching Small Business Owners and Workers*, panel presentation; Washington, D.C.

**Upcoming Events**

External events at which Secure Choice staff and/or Board members are participating in the coming months:

1. December 5 & 7, 2017: Secure Choice Regulations Workshops in Sacramento and Los Angeles, CA
2. December 10-11, 2017: *National Council of State Legislatures Capitol Forum*, panel presentation; Coronado, CA

***Attachment***

Secure Choice Implementation Timeline

## Secure Choice - Implementation



### Implementation Milestones

DATE	MILESTONE
1st Week December 2017	Interested Party Meetings
December/January 2017	Board Approval Of Draft Regs and Submission to Office of Administrative Law
December, 2017	Name/Logo Adoption
January 10, 2018	Investment Consultant Contract Begins
Late March 2018	Third Party Administrator Contract Begins
May, 2018	Final Regs
Summer, 2018	Pilot Launch
January, 2019	(Tentative) Full Launch and Begin 3 Year Phased Rollout (See Below)

### 3 Year Phased Rollout

Within...	Employers with...
12 Months	More than 100 eligible employees must register
24 Months	More than 50 eligible employees must register
36 Months	More than 5 eligible employees must register