
APRIL 23, 2018

AGENDA ITEM 3
ACTION ITEM

CALIFORNIA SECURE CHOICE RETIREMENT SAVINGS INVESTMENT BOARD

Adoption of Investment Policy Statement

Background

During the February 26, 2018 meeting of the California Secure Choice Retirement Savings Investment Board (“Board”), investment consultants Mika Malone and Paola Nealon of Meketa Investment Group (“Meketa”) presented the Board with a draft Investment Policy Statement (“IPS”) for the program that was drafted based on the Investment Beliefs developed at the February 1, 2018 Board meeting.

The IPS builds upon the work completed thus far, and enables the Board to make program investment decisions according to an established process that reflects the Board’s set of investment beliefs, and outlines the roles and responsibilities of program stakeholders, including the Board, the investment consultant, the program administrator and investment manager(s).

The IPS has been updated following feedback received during the February 26, 2018 Board meeting and further collaboration between staff, the investment consultants, and the Board’s program consultant, AKF Consulting. The primary changes include:

- inclusion of information pertaining to the default investment option;
- clarification of the roles and responsibilities of various parties associated with the program;
- inclusion of a conflicts of interest statement; and
- enhanced procedures for the monitoring and potential replacement of investment options.

Once adopted, the IPS should be reviewed at least annually, and be amended as needed to reflect plan growth, plan design changes, or other factors deemed to be material by the Board.

Staff recommendation

Staff recommends the Board approve the Investment Policy Statement.

Attachments

- Attachment 1: Investment Policy Statement