



**CalAccount Blue Ribbon Commission Program**  
915 Capitol Mall, Suite 570, Sacramento, CA 95814

**Request for Proposals (RFP) No. SA000014-25**  
**Program Consultant Services for CalAccount Implementation Study**

**ADDENDUM NOTICE NO. 1**

March 30, 2026

The following updates are provided regarding Request for Proposals (RFP) No. SA000014-25:

**B. MINIMUM QUALIFICATIONS FOR PROPOSERS**

The minimum qualifications to be considered for award are described below. Other mandatory requirements are stated throughout the RFP, including Attachments and Exhibits. Refer to RFP section [C.4C.3](#), *Content and Format of Proposals*, for instructions on how to respond to the minimum qualifications.

**C. PROPOSAL REQUIREMENTS AND INFORMATION**

**C.5 Evaluation Process**

At the time of proposal opening, each proposal will be checked for the presence or absence of required information in conformance with RFP section [C.4C.3](#), *Content and Format of Proposals*. The absence of required information may cause a proposal to be considered non-responsive and may be rejected by the CalAccount Program team. A non-responsive proposal is one that does not meet the basic proposal requirements.

Proposals that contain false or misleading statements or provide references which do not support an attribute or condition claimed by the proposer, may be considered non-responsive and may be rejected by the CalAccount Program team.

Please note, there is no requirement to award an Agreement if, in the opinion of the CalAccount Program team, no proposals were received containing a reasonable price or if there is another business-based reason not to make an award. Award, if made, will be to the company with the responsive proposal earning the highest total score.

Responsive proposals will be reviewed and scored by an evaluation committee according to the rating/scoring criteria indicated below:

Category	Total Possible Points
<b>Background and Experience</b>	
Company and subcontractor history and competencies, per RFP sections <a href="#">C.4.e.i.C.3.c.i</a> and <a href="#">C.4.e.ii.C.3.c.ii</a> .	15
Project team, per RFP section <a href="#">C.4.e.iii.C.3.c.iii</a> .	20
<b>Scope of Work &amp; Draft Work Plan</b>	
Understanding of and approach to the Scope of Work, as well as Plan for managing the project and the proposed methodologies, per RFP section <a href="#">C.4.d.C.3.c.iv</a> .	35
<b>Cost Proposal</b>	
Costs, per RFP section <a href="#">C.4.f.C.3.d</a> and Attachment 6, <i>Cost Proposal Worksheet</i> .	30
<b>Total Possible Points</b>	<b>100</b>

If you have any questions regarding this addendum, or should you require any clarifying information, the contact person for this RFP is:

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Please note that no verbal information provided will be binding upon the State unless such information is issued in writing as an official addendum. Thank you.