

**CALIFORNIA EDUCATIONAL FACILITIES AUTHORITY (Authority)**

**Adopting the Annual Meeting Calendar and  
Delegating Power to Alter the Dates of Scheduled Meetings**

**Resolution No. 2022-05**

**December 1, 2022**

**PURPOSE OF THE REQUEST:**

Staff is requesting the Authority adopt the Authority meeting schedule for the 2023 calendar year, attached in Exhibit 1, and authorize the Chair, any designee to the Chair, the Executive Director, and any designee to the Executive Director the power to alter the dates of those scheduled meetings.

**BACKGROUND:**

California Code of Regulations, title 4, section 9006(a) states: “Regular meetings of the Authority will be held on the fourth Thursday of each month at Sacramento, California unless otherwise ordered by the Authority.”

Every December, the Authority approves the Authority meeting schedule for the following calendar year to ensure compliance with the Authority’s regulations.

Additionally, pursuant to Education Code section 94125, which is part of the California Educational Facilities Authority Act (Ed. Code, §94100 et seq.), the Authority is authorized to delegate the power to the Executive Director or any other official or employee any powers and duties that it may deem proper.

Therefore, Authority staff seeks Authority approval to authorize the Chair, any designee to the Chair, the Executive Director, any designee to the Executive Director the power to alter the dates of scheduled meetings or schedule additional meetings for urgent business matters to ensure effective Authority business operations.

**RECOMMENDATION:**

Staff recommends the approval of Resolution No. 2022-05 to (1) adopt the Authority meeting schedule for the 2023 calendar year, attached in Exhibit 1, and (2) authorize the Chair, any designee to the Chair, the Executive Director, and any designee to the Executive Director the delegated power to alter the dates of scheduled meetings or schedule additional meetings.

## **Authority Meeting Schedule for Calendar Year 2023**

The following Authority meeting dates have been scheduled for the calendar year 2023:

January 26, 2023  
February 23, 2023  
March 30, 2023  
April 27, 2023  
May 25, 2023  
June 29, 2023  
July 27, 2023  
August 31, 2023  
September 28, 2023  
October 26, 2023  
November – No Meeting  
December 7, 2023

With proper notice, Authority meetings may be held on any other date depending upon the availability of Authority Members.

**RESOLUTION NO. 2022-05**

**RESOLUTION OF THE CALIFORNIA EDUCATIONAL FACILITIES AUTHORITY  
ADOPTING THE ANNUAL MEETING CALENDAR AND  
DELEGATING POWER TO ALTER SCHEDULED MEETINGS**

**WHEREAS**, the California Educational Facilities Authority (“the Authority”), a public instrumentality of the State of California, was created under the provisions of the California Educational Facilities Act (Ed. Code, §94100 et seq.) (the “Act”);

**WHEREAS**, California Code of Regulations, title 4, section 9006(a) requires regular meetings of the Authority be held on the fourth Thursday of each month in Sacramento unless otherwise ordered by the Authority; and

**WHEREAS**, Education Code section 94125 of the Act authorizes the Authority to employ an Executive Director and any other persons as are necessary to enable the Authority to properly perform the duties imposed by the Act and to delegate to the Executive Director or any other official or employee of the Authority any powers and duties that the Authority may deem proper;

**NOW, THEREFORE, BE IT RESOLVED** by the California Educational Facilities Authority as follows:

**SECTION 1.** The Authority meeting schedule for the 2023 calendar year will be as attached in Exhibit 1.

**SECTION 2.** The Chair, any designee to the Chair, the Executive Director, and any designee to the Executive Director are delegated the power to alter the dates of the scheduled meetings as attached in Exhibit 1 as well as schedule additional meetings for urgent business matters to ensure effective Authority business operations.

**SECTION 3.** If the Executive Director is unavailable or unable to exercise the power delegated under Sections 1 and 2, the Deputy Executive Director or the Operations Manager may serve as the Executive Director’s designee.

**SECTION 4.** This Resolution takes effect immediately upon its adoption.

Date of Adoption: \_\_\_\_\_

## **Exhibit 1**

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