

**CALIFORNIA EDUCATIONAL FACILITIES AUTHORITY (Authority)**

**STAFF SUMMARY RECOMMENDATION**

**RESOLUTION OF THE CALIFORNIA EDUCATIONAL FACILITIES AUTHORITY  
DELEGATING CERTAIN POWERS AND AUTHORIZING CERTAIN ACTIONS  
RELATED TO MEETINGS**

**Resolution No. 2025-03**

**December 11, 2025**

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**PURPOSE OF THE REQUEST:**

Staff is requesting the Authority authorize the Chair, any deputy to the Chair, the Executive Director, the Deputy Executive Director, and any designee of the Executive Director, the power to approve the annual Authority meeting calendar.

**BACKGROUND:**

The California Educational Facilities Authority (CEFA or the Authority) operates pursuant to the CEFA Act, as set forth in the California Education Code section 94100-94213 and the California Code of Regulations (Title 4, Division 12, Chapters 1-3) (Regulations). Section 94125 of the Act, authorizes the Authority to delegate to its members, the Executive Director or any other official or employee of the Authority any powers and duties that it may deem proper. Additionally, per Section 9006(a) of the Regulations, “Regular meetings of the Authority will be held on the fourth Thursday of each month at Sacramento, California unless ordered by the Authority.”

From time to time the Authority may desire to hold a meeting on the fifth Thursday of each month or the second Thursday in December, to coordinate meeting dates with the California Health Facilities Financing Authority, as the two Authorities share the same staff and three Authority members: the Director of Finance, the Controller, and the Treasurer, who serves as Chairperson of both Authorities.

However, since the Regulations state the meetings must be held on the fourth Thursday of the month, this language requires staff to seek Authority approval each year to approve the annual meeting schedule. In some years, this approval has been the only action item on the meeting agenda.

By delegating this ministerial task, it relieves the Authority from convening a meeting to solely approve the board meeting calendar schedule. The schedule will be posted on the Authority’s website prior to the end of the calendar year.

**RECOMMENDATION:**

Staff recommends the Authority approve Resolution No. 2025-03, authorizing the delegation of certain powers and authorizing certain actions to meetings to the Chair, any deputy to the Chair, the Executive Director, the Deputy Executive Director, and any designee of the Executive Director.

**ATTACHMENT:**     Tentative Meeting Schedule for Calendar Year 2026

# **ATTACHMENT**

## **Tentative Meeting Schedule for Calendar Year 2026**

The following Authority meeting dates have been scheduled for the calendar year 2026\*:

January 29, 2026  
February 26, 2026  
March 26, 2026  
April 30, 2026  
May 28, 2026  
June 25, 2026  
July 30, 2026  
August 27, 2026  
September 24, 2026  
October 29, 2026  
November – No Meeting  
December 10, 2026

\* With proper notice, Authority meetings may be held on any other date depending upon the availability of Authority Members.

**RESOLUTION NO. 2025-03**

**RESOLUTION OF THE  
CALIFORNIA EDUCATIONAL FACILITIES AUTHORITY  
DELEGATING CERTAIN POWERS AND AUTHORIZING  
CERTAIN ACTIONS RELATED TO MEETINGS**

WHEREAS, the California Educational Facilities Authority (the “Authority”), a public instrumentality of the State of California, is authorized and empowered by the provisions of the California Educational Facilities Authority Act (Ed. Code, §94100 et seq.) (the “Act”) and the California Code of Regulations (4 CCR§9001 et seq.) (“Regulations”);

WHEREAS, the Authority is authorized to hold meetings to vote on actions taken and adopt resolutions. The Regulations, Section 9006(a) states “Regular meetings of the Authority will be held on the fourth Thursday of each month at Sacramento, California unless otherwise ordered by the Authority.”;

WHEREAS, from time to time the Authority may desire to hold a meeting on a day other than the fourth Thursday of each month;

WHEREAS, the Authority desires to authorize the Chair, any deputy to the Chair, the Executive Director, the Deputy Executive Director, and any designee of the Executive Director to schedule Authority Board meeting dates; and

WHEREAS, approval of the Authority is now sought;

NOW, THEREFORE, BE IT RESOLVED by the California Educational Facilities Authority, as follows:

**SECTION 1.** The Authority hereby delegates to the Chair, any deputy to the Chair, the Executive Director, the Deputy Executive Director, or any designee of the Executive Director, the power to determine, subject to the Bagley-Keene Act (Government Code Section 11120, et. seq.), Authority Board meeting dates.

**SECTION 2.** In each calendar year, Authority staff shall prepare a calendar of tentative Authority Board meeting dates for the immediately subsequent calendar year. The calendar will be posted to the Authority’s website prior to the end of the calendar year.

**SECTION 3.** This Resolution shall take effect immediately upon its adoption.

Date of Adoption: \_\_\_\_\_