

## MINUTES

**CALIFORNIA HEALTH FACILITIES FINANCING AUTHORITY  
(CHFFA or AUTHORITY)  
915 Capitol Mall, Room 587  
Sacramento, California 95814  
May 28, 2020 – 1:30 P.M.**

In light of the COVID-19 pandemic and in accordance with the requirements of Executive Order N-25-20 to provide social distancing at state body meetings, CHFFA provided Authority members, participants, and members of the public the opportunity to participate in this meeting via teleconference.

### Public Participation

Call-In Number: (877) 810-9415 and Participant Code: 6535126

### OPEN SESSION

Treasurer Fiona Ma, Chair, called the meeting to order at 1:31 P.M.

The Secretary announced to the public joining in by phone the instructions for being heard. The Chair went on to mention social distancing measures being taken for the meeting.

### **Item #1**

### **Roll Call**

Members Present: Fiona Ma, CPA, State Treasurer  
Via teleconference:  
Jacqueline Wong-Hernandez for Betty T. Yee, State Controller  
Gayle Miller for Keely Martin Bosler, Director, Department of Finance  
Judith Frank  
Jay Hansen (arrived at 1:35 P.M.)  
Robert Cherry M.D.  
Oscar Sablan M.D. (arrived at 1:35 P.M.)  
Katrina Kalvoda  
Keri Kropke

Staff Present: Frank Moore, Executive Director  
Carolyn Aboubechara, Deputy Executive Director  
Summer Nishio, Staff Services Manager II  
Bianca Smith, Staff Services Manager II  
Brock Lewis, Staff Services Manager I  
Rosalind Brewer, Staff Services Manager I  
Sondra Jacobs, Staff Services Manager I

Chair Ma declared a quorum present.

### **Item #2 Approval of the Minutes from the April 30, 2020 Meeting (Action Item)**

Chair Ma asked if there were any questions or public comment; there were none.

**Authority Action**

Motion to approve the minutes from the April 30, 2020 meeting.

MOTION: Member Miller SECOND: Member Frank

AYES:.....Members: Hansen, Kalvoda, Sablan, Cherry, Frank, Miller,  
Wong-Hernandez, Ma

NOES:.....NONE

ABSTAIN:.....Member Kropke

RECUSE:.....NONE

MOTION APPROVED.

**Item #3 Executive Director’s Report (Information Item)**

**CHFFA Comprehensive Debt List Summaries**

Mr. Moore reported on the Comprehensive and Equipment Debt List Summaries.

**Tax-Exempt Bonds Delegation of Powers Monthly Update**

Mr. Moore presented a Delegation of Powers report for Stanford Health Care regarding the execution of the Second Supplemental Indenture for the 2012 Series D bonds. Mr. Moore reported that Stanford Health Care requested the Authority to execute the Second Supplemental Bond Indenture. Mr. Moore executed the Second Supplemental Bond Indenture on April 29, 2020.

**HELP II Loan Program Delegation of Powers Monthly Update**

Mr. Moore reported that there were no actions taken pursuant to the HELP II Loan Program Delegation of Powers Resolution.

**Contract Delegation of Powers Monthly Update**

Mr. Moore reported that there were no actions taken pursuant to the Contract Delegation of Powers Resolution.

**Other Items**

Mr. Moore reported that the application period for the Children’s Hospital Program of 2018’s first funding round for Eligible Hospitals had ended. A total of 12 applications were received and had been analyzed. Initial allocation letters were sent out to the recommended applicants and the hospitals were given a number of days to appeal the initial allocations that would be brought to the Authority next month for approval.

Mr. Moore notified the Authority that for the new COVID-19 assistance programs that were approved the previous month, the COVID-19 Emergency Loan Program and the HELP II Loan Program Debt Service Payment Deferral, each had received one application. Mr. Moore informed the Authority that he would report on them at the next meeting and hoped to continue to receive more applications for both programs.

Mr. Moore reported in addition to the two new programs the Authority instituted last month that he would like to look into instituting additional long-term programs. This would require a task force consisting of those in the financing industry, including underwriters, bond counsels, financial advisors, and associations for both health as well as educational facilities. The task force would look into creating long-term programs, which would be brought to the Authority for approval.

Mr. Moore reported that the application submission deadline for the second funding round of the Investment in Mental Health Wellness Grant Program for Children and Youth had been postponed from June 30, 2020 to January 29, 2021. Staff received input from counties requesting delaying the application deadline as they were currently contending with the complications of the COVID- 19 pandemic and the mental health ramifications.

Mr. Moore notified the Authority that the annual CHFPA financial audit was complete and that the audit report was clean and all was currently well financially.

Member Frank asked if any Children’s Hospital applications were not eligible or needed additional information.

Mr. Moore responded there was one hospital application with an ineligible project and that staff was working with them to improve their application to hopefully receive an allocation in the next funding round.

Chair Ma opened up the approval of the minutes to allow Member Hansen and Member Sablan to add on their votes.

Chair Ma asked if there were any questions or public comment; there were none.

**Item #4** **Mayers Memorial Hospital District  
HELP II Loan Program  
Resolution No. HII-325 (Action Item)**

Mr. Lewis presented. Mayers Memorial Hospital District (Mayers) requested Authority approval of a HELP II loan in an amount not to exceed \$1,500,000. Mr. Lewis reported that loan proceeds would be used to renovate Mayers’ Burney Rural Health Clinic to meet Office of Statewide Health Planning and Development requirements to reopen the facility.

Attendee: (via teleconference) Travis Lakey, Chief Financial Officer.

Mr. Lakey thanked the Authority and gave an overview of the project.

Members asked questions about COVID-19, and how Mayers had been affected. Mr. Lakey responded that Shasta County did not have any cases to report as of yet. Mayers’ revenue had dropped approximately 25% in the last few months but had received funding via the Coronavirus Aid, Relief, and Economic Security Act. Mr. Lakey also mentioned Mayers’ action plan to safeguard their facilities from COVID-19 and the lack of availability of COVID-19 test kits.

Chair Ma informed Mr. Lakey she would conduct more research and offered other suggestions in an attempt to provide him with assistance for this unique situation.

Mr. Moore agreed to work on that.

Chair Ma asked if there were any additional questions or public comment; there were none.

**Authority Action**

Motion to approve Resolution No. HII-325 Mayers Memorial Hospital District in an amount not to exceed \$1,500,000 for a term not to exceed 20 years, and contingent upon financing terms acceptable to the Authority.

MOTION: Member Hansen SECOND: Member Sablan

AYES:.....Members: Hansen, Kalvoda, Sablan, Cherry, Kropke, Frank, Miller,  
Wong-Hernandez, Ma

NOES:.....NONE

ABSTAIN:.....NONE

RECUSE:.....NONE

MOTION APPROVED.

**Item #5 Lifeline Grant Program Under the Clinic Lifeline Act of 2017  
Resolution Nos. LGP 2020-21 through LGP 2020-22 (Action Item)**

Ms. Brewer presented. Staff requested approval of two Final Allocation awards totaling \$193,334 for two of CommuniCare Health Centers’ three facilities: the Davis Community Clinic in Davis and the Hansen Family Health Center in Woodland. Ms. Brewer reported CommuniCare’s federal trigger was the loss of Title X funding. The grant would cover staffing costs for the current year.

Attendee: (via teleconference) Melissa Marshall, M.D., Chief Executive Officer, CommuniCare Health Centers.

Dr. Marshall thanked the Authority and informed them that CommuniCare was proud of its sexual reproductive health and educational services. She stated that they provide direct access to patients of any age and that all three of their sites were staffed with health coaches that were able to provide services to 3,762 patients free of charge last year. She also stated that with the loss of Title X funding their programs were in jeopardy. Despite the COVID-19 pandemic, they still had the responsibility to serve patients in their community.

Chair Ma asked if there were any questions or public comment; there were none.

**Authority Action**

Motion to approve Resolution Nos. LGP 2020-21 through LGP 2020-22 approving the final allocation of grant funds to the Grantees as shown in Exhibit A with the respective Resolutions and granting certain delegated powers to the Executive Director and the Deputy Executive Director to take the necessary steps to execute the grant agreements and disburse grant funds.

MOTION: Member Wong-Hernandez SECOND: Member Kropke

AYES:.....Members: Hansen, Kalvoda, Sablan, Cherry, Kropke, Frank, Miller,  
Wong-Hernandez, Ma

NOES:.....NONE

ABSTAIN:.....NONE

RECUSE:.....NONE

MOTION APPROVED.



Chair Ma asked if it would be possible in the future to list on the staff reports the amounts of prior years, so Authority members were aware of the varying costs over the previous years.

Staff answered in the affirmative.

Chair Ma asked if there were any additional questions or public comment; there were none.

**Authority Action**

Motion to approve Resolution No. 2020-04 in an amount not to exceed \$408,490 for fiscal year 2019-2020.

MOTION: Member Hansen SECOND: Member Frank

AYES:.....Members: Hansen, Kalvoda, Sablan, Cherry, Kropke, Frank, Miller,  
Wong-Hernandez, Ma

NOES:.....NONE

ABSTAIN:.....NONE

RECUSE:.....NONE

MOTION APPROVED.

**Item #8**

**CHFFA Calendar Year 2019  
Annual Report (Information Item)**

Mr. Lewis provided the Authority with an overview of the calendar year 2019 outcomes for the various programs administered by CHFFA.

Members engaged in a discussion and asked general questions about the report.

Chair Ma asked if there were any additional questions or public comment; there were none.

**Item #9**

**HELP II Loan Program Calendar Year 2019  
Annual Report (Information Item)**

Mr. Lewis provided the Authority with an overview of the performance of the Healthcare Expansion Loan Program HELP II for calendar year 2019.

Members engaged in a discussion and asked general questions about the report.

Chair Ma asked if there were any additional questions or public comment; there were none.

**Items #10 and #11**

**Public Comment and Adjournment**

Chair Ma asked for public comment. Hearing none, the meeting adjourned at 2:29 P.M.