

— The California School Finance Authority (CSFA) Presents: —

SB 740 Charter School Facility Grant Program

2022-23 Other Facility Costs Webinar

May 15, 2023



Speakers

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Program Overview

- SB740 is a state funded program to reimburse charter schools for rent or lease costs for eligible facilities.
- When funding is available, other reimbursable expenses such as deferred maintenance, remodeling, etc. are reimbursable.
- The Program has been oversubscribed since 2019-20 and unable to reimburse any other facility related costs.
- In 2022-23, the Governor enacted a \$30 million augmentation in appropriation to fund eligible Other Costs

**Per the Governors 2023-24 proposed budget*



Eligibility

Eligible Applicants

- Either have a prior year Free/Reduced Meal Prices (FRPM) percentage of at least 55%; or provide preference to a local elementary school with a prior year FRPM percentage of at least 55%;
- Be in “Good Standing” with their charter authorizer;
- Have any legal disclosures approved by STO Legal Counsel with the Legal Status Questionnaire;
- Be classroom-based per the California Department of Education
- Charter must be in compliance with State and Federal Laws including Government Code 1090 and the Political Reform Act.
- Applicant must provide documentation for non-profit operating status.



Funding Formula and Determination

Funding Formula – Lesser of the following:

- **\$1,313** x Average Daily Attendance (ADA); or
- 75% of reimbursable costs associated with rent/lease costs
- Other facility related costs are calculated within rent/lease costs

Example:

- XYZ Charter:
 - 2022-23 ADA: 50.54 ($50.54 \times \$1,313 = \$66,359.02$)
 - 2022-23 Reimbursable Rent: \$5,000/mo. ($\$5,000 \times 12 \text{ mo.} = \$60,000 \times 75\% = \$45,000$)
- XYZ Charter's 2022-23 Award would be \$45,000.
 - XYZ Charter's 2022-23 have **\$21,359.02** available for other facility related costs

**Per the Governor's 2022-23 Budget*



Eligible Items

- All Other Costs must be submitted with the **Invoice Excel**
- Remodeling Buildings
- Deferred Maintenance
- Installation and Extending Service Systems
- Built-In Equipment
- Improving Sites
- COVID Mitigation
- Maintaining/Repairing Common Area
 - Such as landscaping, contracted janitorial, utilities, insurance (associated with property insurance only. Property portion must be broken if invoice includes any other types such as liability, personal, vehicle, etc.)



Ineligible Items

Ineligible costs per Regulations	Examples
Overhead (Sec. 10170.4 (c.))	Employee Salaries, accounting, advertising, depreciation, office supplies, customer relations and service, travel, information and communications (i.e. internet and telephone services)
Administrative Costs (Sec. 10170.4 (c.))	
Insurance (Sec. 10170.4 (d))	
Property Tax (Sec. 10170.4 (d))	
Assessment Against the Property (Sec. 10170.4 (d))	

Additional Provisions that pertain to all of the above (Section 10170.4.)	Invoices billed outside the applicable Fiscal Year
	Excluding Surveying/architectural planning; Services where no site improvement or deferred maintenance was performed (this may include testing, inspections, etc.)
	Furniture not built into the facility or grounds (desks, file cabinets, tables, etc.)
	State or federal taxes including but not limited to sales tax
	Service fees: Fees for services where no labor was performed. Such as fees associated with permit renewal,
	Regular personnel and service charges: Such as security, fire alarm, phone or internet systems.

- Vehicles are not eligible for reimbursement due to not being physically restricted to the site and may be used for other purposes.
- Insurance are not eligible IF it is not associated with the property insurance.



Invoice Instructions

- **Invoice must clearly state:**
 - Date of service **(7/1/22-6/30/23)**
 - Vendor
 - Project description
 - Location of project completed
- **Copies of receipts and Bank statements:**
 - Provide brief description of the project and the location
- **Related Party will be reviewed (Conflict of Interest)**



Invoice Wizard

SB740 Other Facility Related Costs Invoice Wizard

Please fill out yellow cells.

Funding Round	2022-23
Applicant	ZYX Charter
CDS Code	00-11111-1111111
Primary (1) Address	123 Fake St. Los Angeles, CA 90013
# of Sites	5

Additional Addresses Claiming Costs

Address 2	123 Real St. Los Angeles, CA 90013
Address 3	123 Lake St. Los Angeles, CA 90013
Address 4	123 Place St. Los Angeles, CA 90013
Address 5	124 Place St. Los Angeles, CA 90013
Address 6	
Address 7	



Invoice Wizard

SB740 Other Facility Related Costs Invoice Wizard								Summary
Funding Round	2022-23							6
Applicant	ZYX Charter						\$	5,468.56
CDS Code	00-11111-1111111							
		RED=Ineligible Date						
1st Packet Page	Invoice #	Date	Vendor	Facility # (DROP DOWN)	Description	Type (DROP DOWN)	Requested Costs	Additional Notes
1	123-AAA	4/23/2023	CAM Folks	1	CAMS	Common Area Maintenance	\$ 550.00	
4	42342	7/15/2023	HVAC People	4	HVAC Repair	Deferred Maintenance	\$ 1,478.56	
8	ZZ-23-R	8/14/2022	Construction Ladies	4	New Windows - Energy Efficient	Remodeling	\$ 2,400.00	
15	9n75j	6/29/2022	Pakring King	3	Parking Lot Repair	Deferred Maintenance	\$ 750.00	
20	MHJYU	4/2/2023	Costco	5	Paper Towels	Other	\$ 250.00	
24	23079	3/7/2023	Home Depot	2	Paint for Siding	Deferred Maintenance	\$ 40.00	

- Invoices can be entered line by line and must clearly state the date of service
- This is what we will view as the completed project NOT the day you may have paid for the invoice, but the day the invoice was ISSUED to the school
- If there are only receipts or bank statements available, then provide a brief description and location of the project for the materials purchased.



Compliance Form Print & Sign



Charter School Facility Grant Program 2022-23 Other Facility Related Costs Report

-Education Code Section 47614.5 (f)-

Please sign and return to CSFA via the origin email.

Please contact CSFA at SB740@treasurer.ca.gov if needed.

SECTION 1. CHARTER SCHOOL INFORMATION:

Charter School Name:	ZYX Charter
County-District-School (CDS) Code:	00-11111-1111111
Primary Address	123 Fake St. Los Angeles, CA 90013
Number of Sites	5

SECTION 2. 2022-23 OTHER FACILITY RELATED COST SUBMITTED

	Items	Amount
TOTAL	6	\$ 5,468.56
Remodeling	1	\$ 2,400.00
Deferred Maintenance	3	\$ 2,268.56
Installation	0	\$ -
Materials	0	\$ -
Common Area Maintenance	1	\$ 550.00
COVID Mitigation	0	\$ -
Other	1	\$ 250.00

SECTION 3. CHARTER SCHOOL CERTIFICATION

I certify that to the best of our knowledge and belief, this data is true and correct and that all data reported on this certification have been compiled and reported in accordance with state and federal laws and regulations, general legal assurances, and instructions for this report form. I hereby certify that to the best of our knowledge and belief all submitted items are not representative of or related to facility's lease rent costs. Each item in the report is accompanied by an evidence of expenditure and payment including but not limited to, copies of invoices, canceled checks, bank statements. I understand the information provided on this report is subject to audit pursuant to Program Regulations Section 10170.13. Pursuant to Program Regulations Section 10170.14 (c), I certify there are no Related Parties between the school and the vendors for which we are requesting reimbursement.


Signature of Authorized Charter School Representative

Date

Printed Name and Title



SB740 Invoice Email

	To	sb740@treasurer.ca.gov
	Cc	
Subject		Invoices 123 School 2023-24

Good morning,

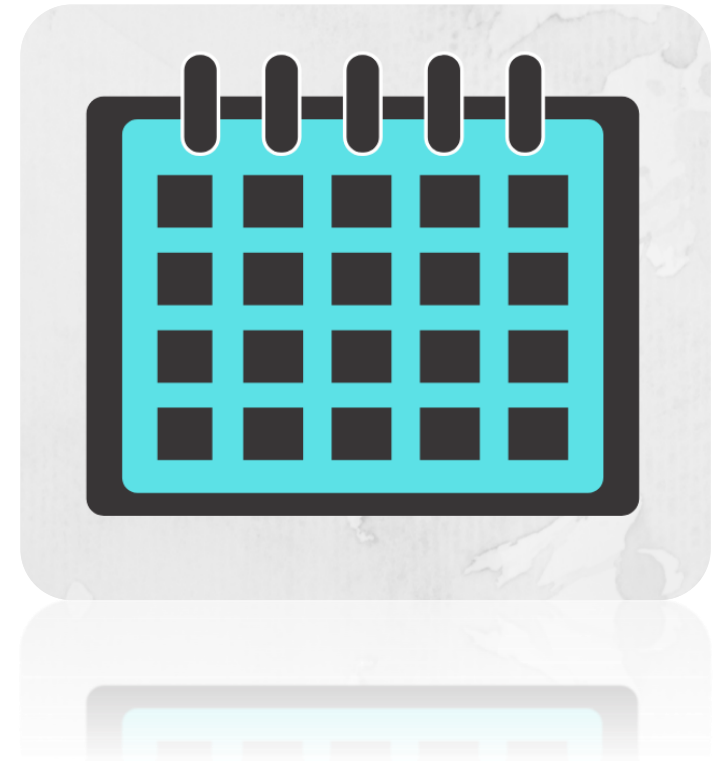
Please see 123 School's 2023-2024 Invoice.

Subject Line shall include: *"Invoices School Name 2023-24"*
Invoices are to be emailed to SB740@treasurer.ca.gov



Next Events

- **June 2nd**: Close of 2023-24 Funding Round Application period
- **May 15th**: Other Facility Costs Webinar
- **August 15th**: 2022-23 Other Costs submission due



Appendix: Reference Materials

Frequently Asked Questions:

<http://www.treasurer.ca.gov/csfa/csfgp/faq.pdf>

Current Regulations:

<https://www.treasurer.ca.gov/csfa/csfgp/Current-Regulations.pdf>



Payee Data Record (STD 204)

<https://www.documents.dgs.ca.gov/dgs/fmc/pdf/std204.pdf>

EIN information: <https://apps.irs.gov/app/eos/>

Join Our Listserv:

<https://orange.hosting.lsoft.com/list/subscribe.html;jsessionid=26509EF21DC5F5026B1BBE3F14916AAC?lui=ov8ia944&mContainer=12&mOwner=G1j>



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