

MEMORANDUM

Date: November 9, 2016 **Staff Summary No. 4**

To: Members, California School Finance Authority

From: Katrina M. Johantgen, Executive Director

Re: Resolution No. 16-32 Authorizing the Execution of Interagency Agreement (CSFA01-16)

Resolution No. 16-32 authorizes the execution of an Interagency Agreement (CSFA01-16) between the California School Finance Authority (Authority) and the State Treasurer's Office (STO) to provide support services, including accounting, budgeting, data processing, information technology (IT), personnel, and business services to the Authority for the Fiscal Year 2016-17.

The Authority executes an Interagency Agreement each fiscal year. The Authority relies on the STO for the expertise and staff necessary to perform services that would otherwise require substantial additional staffing and expense by the Authority. The Fiscal Year 2016-17 proposed contract amount is \$277,772, which exceeds the Executive Director's contract authority limit of \$250,000. This increase of \$25,499 over 2015-16 is primarily due to cost increases in Information Technology and Executive Office support service costs. The contract amount is derived from a formula that allocates costs based on the number of staff at the Authority as a percentage of the total number of staff for all boards, commissions, and authorities receiving services from the STO.

Staff recommends approval of the proposed Interagency Agreement (CSFA01-16). The Interagency Agreement expires June 30, 2017.