



December 4, 2018

Dear California School Finance Authority Board of Directors,

I am writing on behalf of Learning by Design Charter School's appeal of its eligibility status for the Charter School Facility Grant Program - (Item #10) on your December 11, 2018 meeting agenda.

Learning by Design Charter School (LBD) contracted with ExED for back office support for FY2018-19. Among ExED's responsibilities in this arrangement was completion and submission of the FY18-19 SB 740 application. Unfortunately, I learned on October 16, 2018, one day after the final application deadline, that the ExED employee assigned to LBD had not submitted the application.

Learning by Design Charter School took all of the steps they reasonably could have taken to ensure that the application was submitted by the deadline. In fact, LBD proactively followed up with their ExED lead prior to the application deadline to inquire about the status of the application was erroneously told by their ExED lead that the application had been submitted.

In all of ExED's 20-year history, we have never missed an SB740 application deadline and we are taking steps to ensure that this never happens again. We do not want LBD's eligibility to be impacted by our error and we hope that the CSFA Board of Directors will accept LBD's late application. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Anita Landecker". The signature is fluid and cursive, with a long horizontal flourish at the end.

Anita Landecker
President & CEO