



CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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April 7, 2022

WORKSHOP MEMO 22-01

TO: Low Income Housing Tax Credit Property Owners and Managers
FROM: The California Tax Credit Allocation Committee (CTCAC) – Compliance Section
RE: Virtual Advanced Compliance Workshops for 2022

Dear Housing Credit Participant:

The purpose of this memo is to notify you of the upcoming Virtual Advanced Compliance Workshop Series for the California Tax Credit Allocation Committee's (CTCAC) Compliance Monitoring program. CTCAC will be continuing the Virtual Format for all Compliance Workshops through 2022.

The Virtual Advanced Workshop will focus on major Compliance Changes that go into effect in 2022. As such it is geared to people who have a solid general grasp of Section 42 as it relates to Compliance Monitoring such as:

- Owners / Investors
- Directors of Compliance
- Regional Property Managers
- Asset Managers

Each Virtual Advanced Compliance Workshop Series will have a morning and an afternoon session and will be limited to 125 people per Workshop. Attendance at each session and participation in the polls/quizzes for each session are required in order to obtain a Certificate of Completion. Attending only partial sessions, or not participating in quiz questions, will be treated as non-attendance and the attendee will not receive a Certificate of Completion.

Please note - *The same material will be presented at each Virtual Advanced Compliance Workshop Series. CTCAC cannot refund due to user error in signing up for the same class multiple times.*

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The Virtual Basic Compliance Workshop Series is noticed under a separate Workshop Memo at: <https://www.treasurer.ca.gov/ctcac/compliance/workshops/workshop-2022.pdf>

There are separate registration processes for the Virtual Basic and the Virtual Advanced Compliance Workshops.

The schedule for the Virtual Advanced Compliance Workshops is:

Virtual Advanced Compliance Workshop #1

- May 10, 2022 – 9 am to 11:30 am
- May 10, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #2

- May 11, 2022 – 9 am to 11:30 am
- May 11, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #3

- May 18, 2022 – 9 am to 11:30 am
- May 18, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #4

- May 24, 2022 – 9 am to 11:30 am
- May 24, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #5

- June 1, 2022 – 9 am to 11:30 am
- June 1, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #6

- June 2, 2022 – 9 am to 11:30 am
- June 2, 2022 – 1:30 pm to 3:30 pm

Virtual Advanced Compliance Workshop #7

- June 8, 2022 – 9 am to 11:30 am
- June 8, 2022 – 1:30 pm to 3:30 pm

All Virtual Compliance workshops will be **\$50 per attendee**. Registration will open as of the date of this Memo. Please click link at bottom of the Memo to go to the Registration website. Each Virtual Workshop has a maximum limit of 125 attendees. Registration will not be considered complete and space will not be guaranteed until payment is made. Confirmations will be emailed out immediately after payment. **Please check your email Spam folder if confirmation is not received within 24 hours.** When registering, please provide a current business email for each attendee in order to receive the workshop materials. The registration process is completed through a third party vendor. The vendor accepts credit cards and e-checks. Please note – e-checks will require an additional verification step before payment is processed and confirmation is completed. No paper checks will be accepted. CTCAC is not responsible for user error when completing payment. Please read and follow the vendor's website carefully. Please be respectful of others who may also be trying to attend the Workshops. **Substitutions will not be accepted within 1 week of the workshop date.**

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Attendees who substitute after the cut-off date will not receive Certificates of Completion. Refunds will be made to registered participants only if CTCAC cancels the Virtual Workshop Series. Refunds will not be given for cancellation requests due to selecting the wrong workshop or not attending the day of.

For any questions please contact Pheng Moua at (916) 654-6340 or by email at pheng.moua@treasurer.ca.gov.

[Register Now](#)