



## CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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DATE: September 23, 2022

TO: Prospective Proposers

FROM: Phyllis Blanton, Compliance Manager  
California Tax Credit Allocation Committee (CTCAC)

SUBJECT: Questions and Answers relating to RFP CTCAC01-22  
(Compliance Inspection Services)

**1. I see version 2 of the RFP has been posted. Do you have a summary of what was changed in version 2?**

CTCAC made the following change to RFP No. CTCAC01-22. This change corrected a grammatical error to Section B) Minimum Qualifications for Proposers.

**Revised Text:**

**B) Minimum Qualifications for Proposers**

**The Proposer shall address the firm's minimum qualifications stated below by completing Attachment 13 in Section E of the RFP.** Failure to meet these minimum qualifications will cause your proposal to be considered non-responsive and the proposal will be rejected.

- i. At least ~~five-three~~ (3) years' experience in conducting detailed audits of tenant files for compliance with federal housing tax credit requirements, specifically listing experience in calculating income to determine income eligibility, determining rents are within the tax credit limits, and other requirements per CTCAC and IRC Section 42.
- ii. At least ~~five-three~~ (3) years' experience conducting physical inspections of multifamily buildings