



## CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE

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**EXECUTIVE DIRECTOR**  
JUDITH BLACKWELL

DATE: October 22, 2020

TO: Prospective Bidders

FROM: Mayra Lozano, Compliance Manager  
California Tax Credit Allocation Committee (TCAC)

SUBJECT: Questions and Answers relating to RFP CTCAC02-20  
(Energy Consulting Services)

**1. Which firm(s) are the incumbent from previous years?**

The Benningfield Group

**2. Are there scores/proposals publicly available?**

Yes.

**3. For the scoring criteria c, can you please provide more description on "average staff experience" to calculate the score?**

CTCAC will review and assess each individual's experience as it pertains to years and breadth of experience performing energy consumption model analysis and knowledge with LIHTC program as well as energy consumption model analysis.

**4. Will this be looked at cumulatively per each individual's average experience in the proposal?**

Yes.

**5. Average of all the firm's personnel multiplied by the number of key personnel?**

Yes.

**6. And will it include any subcontractors on our team?**

If your company subcontracts works, please include this information with your RFP submittal so CTCAC can also assess their knowledge and experience.

**7. For the scoring criteria b, will the experience being used for the score be related only to LIHTC work?**

TCAC will review based upon knowledge of and performing energy consumption model analysis. As far as experience with LIHTC or knowledge of, please explain, to the extent available, knowledge of from your staff and subcontractors. TCAC understands not all companies will have worked directly with LIHTC properties, but the basis of what is required, as it pertains to energy analysis and abilities of producing the same results in current and past experiences will be reviewed and assessed accordingly with every bid CTCAC receives