

MINUTES

SCHOLARSHARE INVESTMENT BOARD

November 14, 2000 – 2 PM-2:15 PM

Teleconference

The meeting was called to order at 2:05 p.m. by Chair Jennifer Ducray-Morrill.

Present: Jennifer Ducray-Morrill, Chair
Annette Porini for B. Timothy Gage, Department of Finance
Diana Fuentes-Michel for John Mockler, Office of the Secretary for Education
Allison Okyle
Maria Elena Serna

Staff: Carrie Douglas Fong, Executive Director, ScholarShare Investment Board
Sue Mapes, Manager, ScholarShare Investment Board
Mimi Budd, Counsel, State Treasurer's Office

Roll was called and the Chair declared a quorum. The Chair stated that a teleconference was necessary because it was difficult or impossible to reach a quorum in one location.

Item # 1

Approve Emergency Regulations Governing Entity Account Ownership Clarify Account Rollover Requirements and Qualified Scholarship Accounts and Emergency Regulations for the New Governor's Scholarship Programs

At the October 27, 2000 ScholarShare Investment Board Meeting, emergency regulations for both the ScholarShare program and the new Governor's Scholarship programs were presented to the Board for approval. After some discussion, the Board agreed to postpone its approval of the regulation package to allow Staff additional time further develop emergency regulations for the Governor's Scholarship programs.

ScholarShare, Department of Finance, Office of the Secretary for Education and TIAA-CREF Staff had worked together to achieve completion of the regulations package that now includes sections for distributions and appeals. It was stated that Counsel had reviewed the package.

Staff noted minor changes had been made to the documents since the Board had received their agenda materials.

Member Porini moved, and Member Okyle seconded, that the Board approve the emergency regulations as amended and in substantially the form presented. The vote was called by roll and the motion was passed by a unanimous vote.

Item # 2

Approval of Contract Amendment with TIAA-CREF for Governor's Scholarship Programs

Ms. Carrie Douglas Fong presented the contract with TIAA-CREF for the Board's approval. She noted a change in the set administrative expenses for the first year. The amount of \$180,000 should be changed to \$65,600. This is the result of negotiations with the Department of Finance to keep the first year program costs under \$1 million. Staff will submit a budget change proposal for the amount that was deferred.

Member Serna moved, and Member Okyle seconded, that the Board approve the contract amendment as amended and in substantially the form presented. The vote was called by roll and the motion was passed by a unanimous vote.

Other Business

A Board meeting schedule will be distributed to the Board. Member Michel asked if a meeting is necessary before the rollout of the Governor's Scholarship Programs in January. Chair Ducray-Morrill requested that Staff poll the members for a meeting date in December or January. Member Serna asked about the status of the demographic information from TIAA-CREF. TIAA-CREF will make the information available before the next Board meeting. Members asked that a meeting be held in December or January. Staff will distribute a meeting schedule to members soon.

With no further business, the chair adjourned the meeting at 2:20 p.m.

Respectfully submitted by,

Carrie Douglas Fong
Executive Director, ScholarShare Investment Board