

MINUTES  
SCHOLARSHARE INVESTMENT BOARD

January 25, 2007, 9:30 a.m.

Chair Bill Lockyer called the meeting to order at 9:36 a.m.

Present: Bill Lockyer, State Treasurer  
Tom Dithridge for Michael C. Genest, Department of Finance  
Cathleen Cox for Scott Himmelstein, Office of the Secretary of Education  
Antoinette Chandler (via teleconference)  
Allison Jones

Staff: Carrie Douglas Fong, Executive Director, ScholarShare Investment Board (SIB)  
Zeny Marie Agullana, Executive Director Nominee, SIB  
Don Sherman, Manager, SIB  
Stanley Zeto, Analyst, SIB  
Mark Paxson, General Counsel, State Treasurer's Office (STO)  
Nancy Wong, Staff Counsel, STO

The Chair declared a quorum present.

**Board Agenda Item Number One**  
**Approval of Minutes from December 8, 2006 Meeting**

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The minutes from the December 8, 2006 ScholarShare Investment Board (SIB) meeting were presented to the Board.

*Board Action:*

Member Dithridge moved to approve the item before the Board, the minutes from the December 8, 2006 SIB meeting. The motion was seconded by Member Cox and approved by the Board.

**Board Agenda Item Number Two**  
**Staff Report**

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Ms. Carrie Douglas Fong, SIB, presented the Staff Report to the Board.

Ms. Douglas Fong stated that Fidelity Investments (Fidelity) has worked through a stamp duty issue that would allow for an amount of \$180,000.00 be provided back to ScholarShare participants. Ms. Douglas Fong reported that she and Ms. Zeny Marie Agullana, who is being considered for

appointment as the next Executive Director of SIB, have been working together to ensure a smooth transition. Ms. Douglas Fong stated that she and Ms. Agullana have been reviewing and discussing the Fund Monitoring Procedures and Criteria, as well as the Administrative Performance Criteria, in preparation for discussion at the next SIB meeting.

Ms. Douglas Fong reported that since Staff has taken over the calls for the Governor's Scholarship Programs in December, the volume of calls has been higher than originally anticipated and due to a Staff vacancy in SIB, both a Student Assistant and Staff person from another division at the State Treasurer's Office have been working with Staff to handle these calls. Ms. Douglas Fong stated that Staff anticipates the call volume may decrease a little sometime in April.

The Board expressed gratitude for the work that Ms. Douglas Fong has provided during her term serving as the Executive Director of SIB.

### **Board Agenda Item Number Three**

#### **Appointment of Executive Director for the ScholarShare Investment Board**

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Chair Lockyer introduced Ms. Agullana to the Board and provided a brief overview. Chair Lockyer stated that Staff recommended that Ms. Agullana be appointed as the Executive Director for SIB.

#### **Board Action:**

Member Jones moved to approve the item before the Board, Resolution No. 2007-01 appointing Ms. Agullana as the Executive Director for the ScholarShare Investment Board. The motion was seconded by Member Cox and approved by the Board.

#### **Public Comment**

Chair Lockyer called for public comment. There was none.

There being no further business before the Board, the Chair adjourned the meeting at 9:58 a.m.

Respectfully submitted by,

Zeny Marie Agullana, Executive Director  
ScholarShare Investment Board